

Board of Trustees Meeting

September 29, 2022

5:30 p.m. – 7:30 p.m.

Future Leaders Institute Charter School is inviting you to a scheduled Zoom meeting.

Topic: FLI_Board of Trustees Monthly Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/96084001082?pwd=L2dFZGJZZDhNK3E1ZGRHdTgxRG4vdz09>

Meeting ID: 960 8400 1082

Passcode: 4B0u1a

One tap mobile

+16468769923,,96084001082#,,,,*556169# US (New York)

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AGENDA

Note: For any topics marked with an asterisk, the allocated time is for questions, should they arise, from the information in the corresponding document in the Board packet.

ID	Subject	Action Required	Topic	Owner	Time
1	Announcements	N/A	a) Welcome and Announcements	a) Natalie/ Julie	a) 2 minutes
2	Executive Session	N/A	a) Executive Session	b) Natalie/ Julie	a) 20 minutes
3	Enrollment	N/A	a) Enrollment/Recruitment Update	a) Thandi	a) 25 minutes
4	Academics	N/A	EAC Update: a) FLI's 2022-23 Curriculum Overview b) FLI Staff c) FLI Culture- Community Agreements & Middle School Schedule Changes d) 2022 State Testing Data to be shared at October board meeting- Embargo lifted	a) Jody/Natalie b) Jody/ Rusty c) Dan	a) 15 minutes
5	Finance	N/A	Finance Committee Update: a) Monthly Financial update - August close	a) Rudy/ Rusty	a) 10 minutes
6	Board Meetings		a) Future Board Meetings	a) Katherine/ Jody/ Rusty	a) 3 minutes

¹ Anticipated length of time

MINUTES OF THE BOARD OF TRUSTEES OF FUTURE LEADERS INSTITUTE
CHARTER SCHOOL
SEPTEMBER 29, 2022

Board members present: Rudy Austin, Katherine Brown, Natalie Deak, Jon Drucker, Jennifer Estrella, Fernando Garcia, Ross Harold, and Julie Wilson.

Others present: Thandi Edwards (Director of Enrollment and Engagement), Jody Flowers (Principal), Natalie Gonzalez (Director of Curriculum and Instruction), and Rusty Slovenec (Assistant Principal).

Board members absent: Jay Hatfield and Rachel Klein.

The meeting began at approximately 5:35 p.m. and was called to order by Julie Wilson.

1. *Welcome.* Ms. Wilson welcomed all attendees to the meeting.
2. *Executive Session.* On motion duly made, the Board moved to Executive Session at approximately 5:35 p.m.

Personnel matters were discussed. Executive Session adjourned at approximately 5:55 p.m.

3. *Changes to Open Meeting Law.* Katherine Brown outlined recent changes to the New York Open Meetings Law, including new provisions the Board can utilize to conduct hybrid meetings.
4. *Board Votes.*

Upon motion duly made, the Board unanimously voted to approve the minutes from the August 2022 Board meeting.

Upon motion duly made, the Board unanimously voted to adopt the resolution regarding the New York Open Meetings Law attached hereto.

5. *Enrollment Update.* Thandi Edwards reviewed the 2022-23 Enrollment Dashboard and discussed the primary drivers of attrition which are (1) students moving out of state and (2) new charters opening up in students' home districts. Ms. Edwards noted that bussing was now available, subject to some limitations. Ms. Edwards also provided a detailed review of the enrollment statistics for FLI's ENL and SPED populations. A discussion of the school's current enrollment challenges and measures in place to address them followed.
6. *Academics Update.* Ms. Flowers delivered the Academics update, which covered the following topics:

- a. *Curriculum.* Ms. Flowers provided an overview of the 2022-23 curriculum by grade level and subject, highlighting key changes from last year's curriculum. A discussion of the K-2 curriculum followed. Given the substantial changes to this curriculum, the Educational Accountability Working Group will pay close attention to the effectiveness of the curriculum in driving student achievement in these grades.
 - b. *Staff Roster.* Ms. Flowers provided an overview of the staff roster and highlighted those who are new to the FLI community this school year.
 - c. *Culture Update.* In light of the Director of Culture's absence due to illness, the Culture update will be provided next month.
 - d. *2022 State Test Results.* The embargo on the 2022 New York State test results was recently lifted, and an analysis of FLI's results will be presented at the October Board meeting after a detailed review, analysis and discussion with the Educational Accountability Working Group.
7. *Finance Update.* Mr. Slovenec provided an update on behalf of the Finance Committee. He provided an overview of the August month-end results and the drivers of the material variances between budgeted and forecasted results for both revenue and expenses. The primary driver of the larger-than-budgeted deficit is a shortfall in enrollment, which is partially offset by anticipated expense savings. Mr. Slovenec also provided an update on the progress of the FY21-22 Audit and the school's efforts to secure additional funding in light of FLI's status as a conversion charter school, which has a material effect on FLI's cost structure.
8. *Annual Meeting.* Ms. Brown reminded the Board that the annual meeting will take place next month. The Governance Committee is in the process of contacting each Trustee to discuss their plans for Board service in the upcoming term.

The Board meeting adjourned at approximately 6:45 p.m.

The next Board meeting is expected to take place at FLI at 6:00 p.m. on October 25, 2022.

Respectfully submitted,

Katherine M. Brown
Secretary

RESOLUTION ADDRESSING THE REVAMPED OPEN MEETINGS LAW, 2022

WHEREAS, the board of trustees (the “Board”) of Future Leaders Institute Charter School (the “School”) seeks to avail itself of all lawful opportunities under the New York Open Meetings Law (the “OML”) with regard to conducting its meetings and subcommittee meetings; and

WHEREAS, the legislature recently amended the OML to allow for a particular approach to remote participation by trustees under the new Section 103-a of that law that allows some trustees to participate in and vote at Board meetings remotely, so long a quorum of trustees is present in person at a location or locations that have been included in the public notice for the meeting and the members voting remotely are experiencing extraordinary circumstances as required by the law; and

WHEREAS, the Board also seeks to retain all of its lawful options for conducting its meetings and may, in any particular instance, elect to follow any other path for conducting a meeting that is acceptable to the New York Committee on Open Government; it is therefore

RESOLVED, that the Board establishes the right to conduct any or all of its meetings under the new Section 103-a of the OML law as described above.