

Board of Trustees Meeting
February 23, 2022
5:30 p.m. – 7:30 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/96084001082?pwd=L2dFZGJZZDhNK3E1ZGRHRTgxRG4vdz09>

Meeting ID: 960 8400 1082

Passcode: 4B0u1a

One tap mobile +16468769923

AGENDA

Note: For any topics marked with an asterisk, the allocated time is for questions, should they arise, from the information in the corresponding document in the Board packet.

ID	Subject	Action Required	Topic	Owner	Time
1	Announcements	N/A	a) Welcome and Announcements	a) Julie	a) 2 minutes
2	Board Business	Board Votes	a) Approval of January Board Meeting Minutes	a) Julie	a) 2 minutes
4	Academics	N/A	EAC Update: a) Attendance update b) School Culture- Culture events, student led middle school advisories c) Testing schedule (benchmarks, state exams), Test prep academies d) DOE post visit update & next steps	a) FLI's lead team	a) 20 minutes
5	Enrollment	N/A	a) Enrollment/Recruitment Update	a) Thandi	a) 10 minutes
6	Finance	N/A	Finance Committee Update: a) Monthly Financial update - January close	a) Rudy	a) 5 minutes
7	Executive Session	N/A	a) Executive Session	a) Natalie	a) TBD

¹ Anticipated length of time

MINUTES OF THE BOARD OF TRUSTEES OF FUTURE LEADERS INSTITUTE
CHARTER SCHOOL
FEBRUARY 23, 2022

The Board meeting took place via Zoom as permitted by recent amendments to the New York Open Meetings Law in response to the COVID-19 pandemic.

Board members present: Rudy Austin, Katherine Brown, Jon Drucker, Jennifer Estrella, Fernando Garcia, Ross Harold, and Julie Wilson.

Others present: Jody Flowers (FLI Leadership Team). The remainder of FLI's Leadership Team did not attend the meeting given that it took place during FLI's Spring Break.

Board members absent: Natalie Deak, Jay Hatfield, and Rachel Klein.

The meeting began at approximately 5:30 p.m. and was called to order by Julie Wilson.

1. Ms. Wilson welcomed all attendees to the meeting.
2. *Upon motion duly made, the Board unanimously voted to approve the minutes from the January 2022 Board meeting.*
3. Jody Flowers reviewed the attendance data for the month of January and noted that some of the decline in attendance after winter break was due to an increase in COVID-19 cases in FLI's student population as a result of the Omicron surge the city experienced in late 2021/early 2022. She noted that the number of positive cases in the FLI community has declined considerably in recent weeks.
4. Ms. Flowers provided an update on school culture events that took place during the month of February. Counselor Appreciation Week recently concluded, and the school's Black History Month Show was livestreamed on YouTube. Ms. Flowers also gave an overview of the student-led Middle School Advisory Circles.
5. Ms. Flowers outlined the testing schedule for the remainder of the school year, which includes STEP Assessments, Benchmark Exams, and the New York State Tests. Ms. Flowers answered questions from the Board regarding the ways STEP data is used to inform individualized instruction and guided reading curricula. A discussion regarding test prep for the New York State Tests followed. Beginning at the end of the month, FLI staff will deliver test prep to grades 3-8 during Extended Day. In addition, K-2 students will receive targeted peer tutoring from select Middle School students.
6. Ms. Flowers provided an update on the planning that is underway in response to feedback received from the school's charter authorizing team at the New York City Department of Education regarding FLI's special education program and offerings. FLI Leadership has been working with the Executive Committee and the Educational Accountability

Working Group to develop a plan for implementing the Integrated Co-Teaching model at FLI. A detailed overview of the strategy and proposed implementation plan will be presented at a future Board meeting.

7. Ms. Flowers reviewed the Enrollment & Recruitment Dashboard as well as the 2022-2023 Application Dashboard and answered questions from the Board. A discussion followed regarding enrollment trends in the charter sector in general and in the Harlem community in particular. Ms. Flowers also provided an overview of FLI's digital marketing strategy and its partnership with a new service provider in this area.
8. Rudy Austin provided an update on behalf of the Finance Committee, which included an overview of the January month-end financial results, including the drivers behind the budget-to-actual variances. The primary driver behind the variance in net income is the school's lower-than-forecasted enrollment.
9. On motion duly made, the Board moved to Executive Session at approximately 6:30 p.m.

Personnel matters were discussed. Executive Session adjourned at approximately 6:35 p.m.

The Board meeting adjourned at approximately 6:55 p.m.

The next Board meeting is expected to take place via Zoom at 5:30 p.m. on March 22, 2022.

Respectfully submitted,

Katherine M. Brown
Secretary