MINUTES OF THE BOARD OF TRUSTEES OF FUTURE LEADERS INSTITUTE CHARTER SCHOOL OCTOBER 28, 2021

The Board meeting took place via Zoom in compliance with legislation S.50001/A.40001.

Board members present: Rudy Austin, Katherine Brown, Natalie Deak, Jon Drucker, Ross Harold, Roberta Kelly, Rachel Klein, Julie Wilson and John Harrison York.

Others present: Heather Blumberg (CSBM), Kayla Butler (CSBM), Jennifer Estrella (prospective Board member), Jody Flowers (FLI Leadership Team), Natalie Gonzalez-Valdes (FLI Leadership Team), Dan Nee (FLI Leadership Team), Rusty Slovenec (FLI Leadership Team) and Thandi Edwards (FLI Staff).

Board members absent: Jay Hatfield and Ryan Post.

The Annual Meeting of FLI's Board of Trustees began at approximately 5:35 p.m. and was called to order by Natalie Deak.

1. Ms. Deak welcomed all attendees to the Annual Meeting.

2. Thandi Edwards reviewed the Enrollment & Recruiting Dashboard provided in the Board packet and gave an update on the school's recruiting and enrollment efforts for both the current school year and the 2022-23 school year. A discussion regarding the current enrollment and attendance data followed. The Board requested additional data and analytics be included in the Dashboard going forward.

3. On behalf of the Board, Ms. Deak thanked Roberta Kelly and Ryan Post for their dedicated service and many contributions to FLI. Ms. Kelly and Mr. Post did not stand for re-election upon the expiration of their terms at today's meeting.

4. Ms. Deak presented Jennifer Estrella as a prospective Trustee. Ms. Estrella is a Senior Manager in the FSO Assurance practice of Ernst & Young in New York. Ms. Deak described the process and meetings that had taken place to date in connection with Ms. Estrella's candidacy, and the Board unanimously agreed to include Ms. Estrella for election as a Trustee in the slate presented at today's meeting.

5. On behalf of the Governance Working Group, Jon Drucker presented the proposed slate for the 2021-22 Board term. Ms. Deak provided additional information regarding the proposed Co-Chair structure outlined in the slate, under which she and Julie Wilson were put forth as Co-Chairs. At the suggestion of Mr. Drucker, official notice was taken that Ms. Wilson would receive observer rights to all meetings of the Finance Committee and Governance Working Group in connection with her election as Co-Chair. The Board then voted on the following items:

a. *Jennifer Estrella was unanimously elected to the Board for a term of two years (October 2021-October 2023). Rudy Austin, Katherine Brown, Ross Harold, and Julie Wilson were each unanimously re-elected to the Board for an additional two-year term (October 2021-October 2023). In light of his recent relocation outside the Greater New York City area and his new responsibilities in Mississippi, John Harrison York was re-elected for an abbreviated term to conclude in January 2022.*

   It was noted that the terms of Natalie Deak, Jon Drucker, Jay Hatfield and Rachel Klein continue through October 2022.

b. *The following officers were unanimously elected for a term of one year, each of whom will also be a member of the Executive Committee:*

   Co-Chair: Natalie Deak Jaros
   Co-Chair: Julie Wilson
   Vice Chair: Ross Harold
   Treasurer: Rudy Austin
   Secretary: Katherine Brown

   John Harrison York was appointed Advisor to the Executive Committee.

c. *Rudy Austin, Natalie Deak, Jennifer Estrella and Jay Hatfield were unanimously elected to the Finance Committee for a term of one year. John Harrison York was unanimously elected to the Finance Committee for the duration of his abbreviated Board term. Mr. Austin was appointed Chair of the Finance Committee.*

d. *A resolution proposing the Working Groups for 2021-22 as constituted below was unanimously adopted:*

   Governance Working Group: Jon Drucker, as Chair, Katherine Brown and Rachel Klein.

   Educational Accountability Working Group: Ross Harold, as Chair, Jody Flowers, Julie Wilson and John Harrison York.

6. *Upon motion duly made, the Board unanimously voted to approve the minutes from the July 2021 Board meeting and the September 2021 Board meeting.* It was noted that there are no minutes from the August 2021 Board meeting, which – in light of several last-minute personal emergencies – was adjourned to September 30, 2021 pursuant to Section 3.7 of the Bylaws.

7. Rusty Slovenec discussed the draft Building Safety Plan which had been provided in the Board packet. A discussion followed, during which the Board suggested several additional points for inclusion in the draft.

Upon motion duly made, the Board unanimously voted to conditionally approve the Building Safety Plan, subject to final review by the Executive Committee after the document is updated to reflect the edits proposed during the meeting.

8. Mr. Slovenec, Ms. Blumberg and Ms. Butler, on behalf of Charter School Business Management (CSBM), along with Mr. Austin and Ms. Deak, on behalf of the Finance Committee, provided a recap of the process involved in the preparation of the audited financial statements for the fiscal year ended June 30, 2021. They provided an overview of the discussions that took place between and among the Finance Committee, school leadership and staff, CSBM, and the auditors from Lutz & Carr. The presentation included a review of key items in the draft audited financial statements, copies of which had been distributed to the Board in advance. A discussion followed regarding areas in which the school's balance sheet had improved. It was noted that the audit process went very smoothly and the auditors did not report any significant deficiencies or material weaknesses in internal controls.

9. *Upon motion duly made, the Board unanimously voted to approve the audited financial statements for the fiscal year ended June 30, 2021.*

10. Mr. Slovenec and Mr. Austin, on behalf of the Finance Committee, provided an overview of the September month-end financial results, including the drivers between the budget-to-actual variances, as well as an update on certain grant funds.

11. Ms. Flowers reviewed the results of the ELA and Math Diagnostic Assessments, which were recently administered using a combination of STEP, Fountas & Pinnell, iReady, Achievement Network and teacher-created exams. Ms. Flowers answered questions from the Board and provided perspectives regarding the drivers behind the results. A discussion followed regarding the ways teachers are using the data to drive instruction and remediation.

12. Ms. Flowers provided an update on the school's application for charter renewal, including the upcoming Public Hearing, Board Interview, Classroom Visits, Teacher and Staff Interviews and other key events in the process.

13. On motion duly made, the Board moved to Executive Session at approximately 6:50 p.m.

    Personnel matters were discussed. Executive Session adjourned at approximately 7:10 p.m.

The Board meeting adjourned at approximately 7:10 p.m.

The next Board meeting is expected to take place by videoconference on November 23, 2021 at 5:30 p.m.

Respectfully submitted,

Katherine M. Brown
Secretary

FUTURE LEADERS INSTITUTE CHARTER SCHOOL

Board of Trustees Meeting
October 28, 2021
5:30 p.m. – 7:30 p.m.

Join Zoom Meeting
https://us06web.zoom.us/j/96084001082?pwd=L2dFZGJZZDhNK3E1ZGRHZTgxRG4vdz09
Meeting ID: 960 8400 1082
Passcode: 4B0u1a

AGENDA

Note: For any topics marked with an asterisk, the allocated time is for questions, should they arise, from the information in the corresponding document in the Board packet.

ID	Subject	Action Required	Topic	Owner	Time
1	Announcements	N/A	a) Welcome and Announcements	a) Natalie	a) 2 minutes
2	Board Business	Board Votes	a) Approval of October Board Meeting Minutes b) Approve the Board Slate 2021-'22 c) District Safety Plan	a) Natalie b) Natalie/Jon c) Rusty	a) 2 minutes b) 10 minutes c) 3 minutes
3	Enrollment	N/A	a) Enrollment/Recruitment Update	a) Thandi	a) 10 minutes
4	Academics	N/A	EAC Update: a) FLI's Assessment Overview & Diagnostic Math Assessment Results b) Charter School Renewal Update	a) Jody/ Natalie b) Rusty/ Jody	a) 20 minutes b) 5 minutes
5	Finance	N/A	Finance Committee Update a) Fiscal '21 Audit approval b) Monthly Financial update - September close	a/b) Rusty/ Rudy	a/b) 10 minutes
6	Executive Session	N/S	a) Executive Session	a)	a) TBD

[1] Anticipated length of time