

MINUTES OF THE BOARD OF TRUSTEES OF FUTURE LEADERS INSTITUTE
CHARTER SCHOOL
JULY 28, 2021

Board members present (by videoconference): Rudy Austin, Natalie Deak, Jon Drucker, Ross Harold, Roberta Kelly, Rachel Klein, Julie Wilson, and John Harrison York.

Others present: Jody Flowers (FLI Leadership Team), Rusty Slovenec (FLI Leadership Team), Thandi Edwards (FLI Leadership Team), Collin Raymond (CSBM)

Board members absent: Katherine Brown, Jay Hatfield, and Ryan Post.

The meeting began at approximately 5:35 p.m. at FLI and was called to order by Natalie Deak.

1. Ms. Deak welcomed all attendees to the meeting.
2. *Upon motion duly made, the Board unanimously voted to approve the minutes from the June 2021 Board meeting.*
3. Rusty Slovenec introduced Collin Raymond from Charter School Business Management (CSBM). Mr. Raymond gave a general overview of CSBM's team structure and the support and services CSBM will provide to FLI's finance and accounting function beginning this fiscal year.
4. Jody Flowers provided the Academics update. She reviewed the materials provided in the Board packet and answered questions from the Board on the following items:
 - a. *Technology.* Laptops and other technological equipment are in the process of being returned to FLI. Operations and Student Affairs Teams are following up with families who have not returned technology to FLI and are maintaining an updated inventory of devices.
 - b. *Benchmark Assessments.* Ms. Flowers discussed the administration of the Benchmark III Assessment. Data days were dedicated to analyzing student progress. Results from these assessments will be used at the start of the 2021-22 school year. Ms. Flowers presented data from Benchmark III, discussed key drivers behind the results and trends in student achievement, and answered questions from the Board. A discussion followed.
 - c. *Summer Academy.* Ms. Flowers gave an update on Summer Academy, which concludes at the end of the month. All students were given summer learning assignments through i-Ready and alternate summer programs were provided to families who couldn't attend FLI's Summer Academy.
 - d. *Renewal.* FLI's current charter expires in June 2022. Ms. Flowers provided an overview of the material that has already been submitted to

FLI's authorizer in connection with the application for renewal, including student assessment data. Additional information and reporting will be submitted over the coming weeks. Ms. Flowers discussed the process and workflow for preparing the renewal application, and asked the Board to consider engaging a consultant to assist with this process. The Finance Committee has discussed this topic and asked Ms. Flowers to put out a request for proposal for said consultant services. Ms. Flowers presented the proposals that had been received and a discussion followed. The Board is supportive of engaging a consultant to assist in the preparation of the school's application for charter renewal.

5. Ms. Edwards reviewed the Enrollment Dashboard provided in the Board packet, gave an update on the school's recruiting, and enrollment efforts and answered questions from the Board. The Operations Team has been assisting families with the enrollment process. Leadership and staff remain focused on helping partially registered families submit outstanding documents. Ms. Edwards shared data from SchoolMint, and detailed summer enrollment efforts.
6. Mr. Slovenec gave an overview of the processes that are underway in connection with the school's recently completed fiscal year-end, including the annual audit. Per-pupil reconciliation was submitted and the school remains in good standing. CSBM and Mr. Slovenec will continue to provide updates as these processes progress.
7. On motion duly made, the Board moved to Executive Session at approximately 6:20 p.m.

Personnel matters were discussed. Executive Session adjourned at approximately 6:30 p.m.

8. Mr. Slovenec reminded Board Members to submit Financial Disclosure forms for the Annual Reporting deadline on July 30, 2021.

The Board meeting adjourned at approximately 6:35 p.m.

The next Board meeting is expected to take place at 5:30 p.m. on August 26, 2021, at FLI.

Respectfully submitted,

Katherine M. Brown
Secretary
(as prepared by Julie Wilson, Executive
Committee Member, in Ms. Brown's
absence from the meeting)