FUTURE LEADERS INSTITUTE CHARTER SCHOOL

Board of Trustees Meeting
May 19, 2021
5:30 p.m. – 7:30 p.m.

Join Zoom Meeting
https://zoom.us/j/96885316421?pwd=Y0VzSGxuVm5mdndmY2Y2UW5OMk56UT09

Meeting ID: 968 8531 6421
Passcode: 1GpsmP

AGENDA

Note: For any topics marked with an asterisk, the allocated time is for questions, should they arise, from the information in the corresponding document in the Board packet.

ID	Subject	Action Required	Topic	Owner	Time
1	Announcements	N/A	a) Welcome and Announcements	a) Natalie	a) 2 minutes
2	Board Business	Board Votes	a) Approval of April Board Meeting Minutes	a) Natalie	a) 2 minutes
4	Academics	N/A	EAC Update: a) Attendance b) Renewal Update c) Summer Academy Update d) Teacher intent to Return update	a-d) Jody/Rusty	a-d) 30 minutes
6	Enrollment	N/A	a) Enrollment/Recruitment Update	a) Thandi/ Jody/Rusty	a) 20 minutes
7	Finance	N/A	Finance Committee Update a) Monthly Finance Committee	a) Rudy	10 minutes
8	Executive Session	N/A	a) Executive Session	a) Natalie	a) 15 minutes [1]

[1] Anticipated length of time

MINUTES OF THE BOARD OF TRUSTEES OF FUTURE LEADERS INSTITUTE CHARTER SCHOOL

MAY 19, 2021

As a result of the extraordinary circumstances resulting from the COVID-19 pandemic, the Board meeting took place via videoconference in compliance with the Governor's Order.

Board members present: Rudy Austin, Katherine Brown, Natalie Deak, Ross Harold, Jay Hatfield, Rachel Klein, Julie Wilson and John Harrison York.

Others present: Thandi Edwards (FLI Leadership Team), Jody Flowers (FLI Leadership Team), London Price (FLI Leadership Team) and Rusty Slovenec (FLI Leadership Team).

Board members absent: Jon Drucker, Roberta Kelly and Ryan Post.

The meeting began at approximately 5:35 p.m. and was called to order by Natalie Deak.

1. Ms. Deak welcomed all attendees to the meeting.

2. *Upon motion duly made, the Board unanimously voted to approve the minutes from the April 2021 Board meeting.*

3. Jody Flowers provided the Academics update. She reviewed the materials provided in the Board packet and answered questions from the Board on the following items:

    a. *Attendance*. While overall attendance remains strong, on-time attendance remains an area of focus. The Attendance Team continues to follow up with families and meet regularly with teachers.

    b. *Renewal*. FLI's current charter expires in June 2022. On May 11, FLI welcomed Laurie Hazeley from the New York City Department of Education's (DOE) Charter Authorizing Office for a virtual school visit. Ms. Flowers and Ms. Deak provided an overview of Ms. Hazeley's visit and answered questions from the Board regarding next steps in the renewal process. The Board discussed the plan for increasing enrollment and enhancing support for students with IEPs, including piloting an integrated co-teaching classroom in fifth grade and increasing staff hiring to support students with disabilities. It remains a top priority of the Board and school leadership to ensure that FLI serves a number of students with disabilities and English Language Learners that is proportional to the number of these students who are served by the schools in CSD 5, the district in which the greatest number of FLI students reside. Social emotional support during the upcoming school year is also a key priority of the DOE and FLI.

c. *Summer Academy*. The half-day program will take place from July 6 through July 30. Ms. Flowers provided an update with the current attendance statistics and an overview of current staffing levels. All FLI students will be assigned summer homework utilizing i-Ready.

d. *2021-2022 Staffing*. Ms. Flowers provided an overview of the data regarding teacher intent to return. 90% of FLI teachers indicated they intend to return for the upcoming school year.

4. Thandi Edwards reviewed the Enrollment Dashboard provided in the Board packet and answered questions from the Board. Ms. Edwards also gave an update on the process for compiling enrollment data for the school's charter renewal application.

5. Rudy Austin, on behalf of the Finance Committee, provided an overview of the April month-end financial results, including the drivers between the budget-to-actual variances and additional expense savings that increased the projected surplus. Mr. Austin answered questions from the Board regarding the methodology utilized to calculate the school's revenue.

6. On motion duly made, the Board moved to Executive Session at approximately 6:10 p.m.

Personnel matters were discussed. Executive Session adjourned at approximately 6:20 p.m.

The Board meeting adjourned at approximately 6:20 p.m.

The next Board meeting is expected to take place at 5:30 p.m. on June 23, 2021, by videoconference.

Respectfully submitted,

Katherine M. Brown

Secretary