FUTURE LEADERS INSTITUTE CHARTER SCHOOL

Board of Trustees Meeting
April 28, 2021
5:30 p.m. – 7:30 p.m.

Join Zoom Meeting
https://zoom.us/j/99588341235?pwd=bUNjYWVWdDRXRWZVMHRMakhkc2lsdz09

Meeting ID: 995 8834 1235
Passcode: 5X2nJ9

AGENDA

Note: For any topics marked with an asterisk, the allocated time is for questions, should they arise, from the information in the corresponding document in the Board packet.

ID	Subject	Action Required	Topic	Owner	Time
1	Announcements	N/A	a) Welcome and Announcements	a) Natalie	a) 2 minutes
2	Board Business	Board Votes	a) Approval of March Board Meeting Minutes	a) Natalie	a) 2 minutes
4	Academics	N/A	EAC Update: a) Attendance b) Renewal Update c) 8th Grade Graduation d) Summer Academy Update	a-d) Jody/Rusty	a-d) 30 minutes
6	Enrollment	N/A	a) Enrollment/Recruitment Update	a) Thandi/ Jody/Rusty	a) 20 minutes
7	Finance	N/A	Finance Committee Update a) Monthly Finance Committee	a) Rudy	10 minutes
8	Executive Session	N/A	a) Executive Session	a) Natalie	a) 15 minutes [1]

[1] Anticipated length of time

MINUTES OF THE BOARD OF TRUSTEES OF FUTURE LEADERS INSTITUTE CHARTER SCHOOL

APRIL 28, 2021

As a result of the extraordinary circumstances resulting from the COVID-19 pandemic, the Board meeting took place via videoconference in compliance with the Governor's Order.

Board members present: Rudy Austin, Katherine Brown, Natalie Deak, Jon Drucker, Ross Harold, Jay Hatfield, Roberta Kelly, Rachel Klein, Ryan Post, Julie Wilson and John Harrison York.

Others present: Thandi Edwards (FLI Leadership Team), Jody Flowers (FLI Leadership Team), London Price (FLI Leadership Team) and Rusty Slovenec (FLI Leadership Team).

The meeting began at approximately 5:35 p.m. and was called to order by Natalie Deak.

1. Ms. Deak welcomed all attendees to the meeting.

2. *Upon motion duly made, the Board unanimously voted to approve the minutes from the March 2021 Board meeting.*

3. Jody Flowers provided the Academics update. She reviewed the materials contained in the Board packet and answered questions from the Board on the following items:

    a. *Attendance*. While overall attendance remains strong, on-time attendance remains an area where improvement is needed. The Attendance Team continues to follow up with families and meet regularly with teachers.

    b. *Renewal*. FLI's current charter expires in June 2022. An initial meeting regarding the renewal process was held on April 7 with Laurie Hazeley from the New York City Department of Education's (DOE) Charter Authorizing Office. An upcoming virtual visit is scheduled for May 11. Ms. Flowers outlined the high-level goals for the virtual renewal visit and the schedule for the day. A discussion followed.

    c. *8th Grade Graduation*. The school is exploring an in-person, outdoor event that will follow all Covid safety protocols and will provide students and families with a virtual option as well. Leadership will consult with the school's attorneys to ensure that all guidelines for in-person gatherings are followed.

    d. *Summer Academy*. The program will take place from 8:00 a.m. to noon and will run from July 6 through July 30. Ms. Flowers walked through the daily schedule for Summer Academy, current staffing levels and Covid safety protocols for the in-person program. The school is exploring a partnership with the

DOE to provide aftercare. Students not participating in Summer Academy will be assigned a summer learning program through i-Ready. A top priority for leadership is targeted focus for students with IEPs during the summer, whether virtually or in person.

4. Thandi Edwards gave an update on student recruitment and enrollment and answered questions from the Board. The process of offer acceptance is underway, and Ms. Edwards outlined the innovative ways that the school is connecting with and supporting families with the registration process. Ms. Edwards also reviewed the school's current retention statistics and discussed themes in the feedback from families regarding their preferences for a learning model and other topics related to the 2021-22 school year. Outreach to prospective and current families will continue throughout the summer. Recruiting students with IEPs and English Language Learners remains a top priority.

5. Rudy Austin, on behalf of the Finance Committee, provided an overview of the March month-end financial results, including the drivers between the budget-to-actual variances. The projected surplus for the year is largely driven by higher student enrollment. Mr. Austin gave an overview of certain factors that could affect our final income statement for the year and also provided an update on Title Funding. As a follow up to the discussion at the March Board meeting and upon the recommendation of the Finance Committee, the Board voted on the following item:

   Upon motion duly made, the Board unanimously voted to approve the purchase of three copy machines in an amount not to exceed $40,000.

   Mr. Slovenec provided an update on potential market-driven increases in the school's insurance premiums. A discussion followed.

6. On motion duly made, the Board moved to Executive Session at approximately 6:45 p.m.

   Personnel matters were discussed. Executive Session adjourned at approximately 7:00 p.m.

7. The Board discussed the status of Board member recruiting and the Board's goals for the coming months.

The Board meeting adjourned at approximately 7:30 p.m.

The next Board meeting is expected to take place at 5:30 p.m. on May 19, 2021, by videoconference.

Respectfully submitted,

Katherine M. Brown

Secretary