

## Board of Trustees Meeting

**December 17, 2020**

**5:30 p.m. – 7:30 p.m.**

**Via Zoom:** Go to the calendar invite and click “join meeting” or select the link below.  
 Future Leaders Institute Charter School is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/91996733639?pwd=dFRZNudYaDU0dTJZdVlaZk5yMHVjQT09>

Meeting ID: 919 9673 3639

Passcode: 4W2Bnq

## AGENDA

*Note: For any topics marked with an asterisk, the allocated time is for questions, should they arise, from the information in the corresponding document in the Board packet.*

| ID | Subject           | Action Required | Topic                                                                           | Owner          | Time                    |
|----|-------------------|-----------------|---------------------------------------------------------------------------------|----------------|-------------------------|
| 1  | Announcements     | N/A             | a) Welcome and Announcements                                                    | a) Natalie     | a) 2 minutes            |
| 2  | Board Business    | Board Votes     | a) Approval of November Board Meeting Minutes                                   | a) Natalie     | a) 2 minutes            |
| 3  | Academics         | N/A             | EAC Update:<br>a) Attendance<br>b) Technology<br>c) ANET/ Benchmark Assessments | a-c) Rusty     | a-c) 30 minutes         |
| 5  | Finance           | N/A             | Finance Committee Update<br>a) Monthly Finance Committee                        | a) Rusty/Rudy? | a) 10 minutes           |
| 6  | Executive Session | N/A             | Executive Session                                                               | Natalie        | 15 minutes <sup>1</sup> |

<sup>1</sup> Anticipated length of time

# MINUTES OF THE BOARD OF TRUSTEES OF FUTURE LEADERS INSTITUTE CHARTER SCHOOL

DECEMBER 17, 2020

*As a result of the extraordinary circumstances resulting from the COVID-19 pandemic, the Board meeting took place via videoconference in compliance with the Governor's Order.*

Board members present: Rudy Austin, Katherine Brown, Natalie Deak, Jon Drucker, Ross Harold, Jay Hatfield, Rachel Klein, Julie Wilson and John Harrison York.

Others present: Rusty Slovenec (FLI Leadership Team).

Board members absent: Roberta Kelly and Ryan Post.

The meeting began at approximately 5:35 p.m. and was called to order by Natalie Deak.

1. Ms. Deak welcomed all attendees to the meeting.
2. *Upon motion duly made, the Board unanimously voted to approve the minutes from the November 2020 Board meeting.*
3. Mr. Slovenec provided the Academics update. He reviewed the materials provided in the Board packet and answered questions from the Board on the following items:
  - a. *Attendance.* Attendance has improved, although tardiness remains an area of focus for the Attendance Team. Mr. Slovenec discussed the various factors that contribute to student tardiness and outlined the additional steps the Attendance Team is taking to address this challenge. Mr. Slovenec will join the Attendance Team in January.

- b. *Technology*. 330 new laptops arrived earlier in the week and the effort to image and format the laptops is underway. In order to minimize disruption on student learning, the laptops will be distributed and existing hardware collected during February Break (week of February 15).
  - c. *Benchmark Assessments*. The first benchmark assessment of the school year was successfully administered remotely. Mr. Slovenec reviewed the data provided in the Board packet and outlined the process by which teachers analyzed the benchmark results during the November 30 Data Day. The partnership with Achievement Network (ANET) is working well, and the school is utilizing a wealth of resources and support offered by ANET. A discussion of results by grade and subject matter followed, including actions to remediate gaps and leverage best practices where student achievement is strong. Differentiated instruction remains a priority in the remote learning environment. Mr. Slovenec outlined the additional challenges of teaching higher-level math remotely. FLI leadership and teachers remain focused on augmenting the approach to teaching math through different learning platforms and technology tools. The Board discussed the K-2 STEP data and the difficulties presented by remote instruction for this population as well. Additional outreach and engagement with FLI's parent community to support learning and remediate gaps is a top priority. The Educational Accountability Working Group will review additional cuts of the benchmark results by student population (SpEd, ELL and students new to FLI).
- 4. Rudy Austin, on behalf of the Finance Committee, provided an overview of the November month-end financial results, including the drivers between the budget-to-actual variances and an update to the projected surplus for the year. Preparation of FLI's tax return is now complete.
  - 5. An open discussion followed, during which Mr. Slovenec answered questions from the Board about COVID-19 testing protocols. Testing will take place at FLI on a weekly basis. There have not been any cases in the building in some time.

The Board meeting adjourned at approximately 6:30 p.m.

The next Board meeting is expected to take place at 5:30 p.m. on January 27, 2021, by videoconference.

Respectfully submitted,

Katherine M. Brown

Secretary