MINUTES OF THE BOARD OF TRUSTEES OF FUTURE LEADERS INSTITUTECHARTER SCHOOL
OCTOBER 28, 2020

As a result of the extraordinary circumstances resulting from the COVID-19 pandemic, the Board meeting took place via videoconference in compliance with the Governor's Order.

Board members present: Rudy Austin, Katherine Brown, Natalie Deak, Jon Drucker, Ross Harold, Andy Hutcher, Roberta Kelly, Rachel Klein, Ryan Post, Julie Wilson and John Harrison York.

Others present: Charlie Brice (FLI Staff), Thandi Edwards (FLI Leadership Team), Jody Flowers (FLI Leadership Team), Shonte McQueen (FLI Staff) London Price (FLI Leadership Team) and Rusty Slovenec (FLI Leadership Team).

Board members absent: Jay Hatfield.

The Annual Meeting of FLI's Board of Trustees began at approximately 5:35 p.m. and was called to order by Natalie Deak.

1. Ms. Deak welcomed all attendees to the annual meeting.

2. *Upon motion duly made, the Board unanimously voted to approve the minutes from the September 30, 2020 Board meeting.*

3. On behalf of the Governance Working Group, Jon Drucker presented the proposed slate for the 2020-21 Board term. The Board then voted on the following items:

    a. *Natalie Deak, Jon Drucker, Jay Hatfield and Rachel Klein were each unanimously reelected to the Board for an additional two-year term (October 2020 – October 2022).*

    It was noted that the terms of Rudy Austin, Katherine Brown, Ross Harold, Roberta Kelly, Ryan Post, Julie Wilson and John Harrison York continue through October 2021.

    b. *The following officers were unanimously elected for a term of one year, each of whom will also be a member of the Executive Committee:*

    Chair: Natalie Deak Jaros
    Vice Chair: Ross Harold
    Treasurer: Rudy Austin
    Secretary: Katherine Brown

c. *Julie Wilson and John Harrison York were each unanimously elected to the Executive Committee.*

d. *Rudy Austin, Jay Hatfield, Natalie Deak, Ryan Post and John Harrison York were unanimously elected to the Finance Committee for a term of one year. Mr. Austin was appointed to be Chair of the Finance Committee.*

e. *A resolution proposing the Working Groups for 2020-21 as constituted below was unanimously adopted:*

Governance Working Group: Jon Drucker, as Chair, Katherine Brown, Rachel Klein and Ryan Post.

Educational Accountability Working Group: Ross Harold, as Chair, Jody Flowers, Roberta Kelly and John Harrison York.

4. Ms. Deak, on behalf of the Board and the Leadership Team, thanked Andy Hutcher for his tremendous service and immeasurable contributions to FLI over the past 10+ years. Mr. Hutcher did not stand for re-election upon the expiration of his term at

   In accordance with FLI's Honorary Trustee Policy, upon motion duly made, Andy Hutcher was unanimously elected to be an Honorary Trustee of Future Leaders Institute.

5. Rusty Slovenec noted that the FLI Building Safety Plan was under review and comment by FLI's various stakeholder groups and would be presented for approval at the November Board Meeting.

6. Mr. Slovenec provided the Academics update. He reviewed the materials provided in the Board packet and answered questions from the Board on the following items:

   a. *Attendance*. The Board reviewed the attendance data and methodology. The trendline for attendance is directionally aligned to the City's attendance challenges in connection with distance learning and the pandemic more generally. Follow up with families remains ongoing.

   b. *Technology*. The distribution of 70 new laptops is underway. 330 new Chromebooks should arrive by the end of November. Repair and troubleshooting remains resource-intensive. Leadership is looking at ways to improve the school's IT ticketing system and process.

   c. *On-site Covid Testing*. Over the past number of weeks, FLI has received inconsistent information from the New York City Department of Health and Department of Education (DOE) regarding the City's involvement in / administration of testing at charter schools, including UFT schools such as

FLI. In light of the most recent discussions on the topic, FLI will now administer its own testing pursuant to the CBA as agreed between the UFT and the DOE. BioReference Lab will be utilized for monthly on-site testing of 20% of FLI's occupants. Mr. Slovenec outlined the school's Covid policy in the event of a positive test. A discussion followed.

d. *Content Lead Teams*. Mr. Slovenec outlined the areas of focus for the Content Lead Teams in the various grade clusters. These teams operate as a point of leverage within the instructional staff to help turnkey essential information to teachers.

e. *Assessments*. Diagnostic assessments were administered in grades 3-8 using Achievement Network (ANET). ANET provides a comparison to the average results of the other 50 schools in New York who are using the ANET assessments. Teacher training on ANET remains ongoing. The application provides a number of advantages that were unavailable in priorsystems. Benchmark exams will be administered using ANET and STEP in late November.

7. Thandi Edwards reviewed the enrollment dashboard. Enrollment is anticipated to remain between 380 and 390. The application for 2021-22 has been launched. The Board discussed the need to increase enrollment in grades K-2. Ms. Edwards will present the school's recruiting strategy for 2021-22 at the November Board Meeting.

8. Rudy Austin, on behalf of the Finance Committee, provided an overview of the September month-end financial results and the status of the annual audit, which will be approved at a special Board Meeting on October 31, 2020. Mr. Austin noted that the Finance Committee continues to work closely with school staff and the auditors to finalize the audit and that the auditors would issue another unqualified audit opinion.

The Board meeting adjourned at approximately 6:30 p.m.

The next Board meeting is expected to take place at 5:30 p.m. on November 18, 2020, by videoconference.

Respectfully submitted,

Katherine M. Brown
Secretary