



Board of Trustees Meeting

September 30, 2020

5:30 p.m. – 7:30 p.m.

Via Zoom: Go to the calendar invite and click “join meeting”.

Future Leaders Institute Charter School is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/98557726128?pwd=cFBSeXNvR3ZESWpnNkFyUi9DeWJNQT09>

Meeting ID: 985 5772 6128

Passcode: 6nxXin

AGENDA

Note: For any topics marked with an asterisk, the allocated time is for questions, should they arise, from the information in the corresponding document in the Board packet.

ID	Subject	Action Required	Topic	Owner	Time
1	Announcements	N/A	a) Welcome and Announcements	a) Natalie	a) 2 minutes
2	Board Business	Board Votes	a) Approval of August Board Meeting Minutes	a) Natalie	a) 2 minutes
3	Academics	N/A	EAC Update: a) Remote/Hybrid Learning Update b) FLI's Assessment Overview c) Supervision of Remote Students update d) Technology update e) Extended Day overview/course offerings f) Update on Jody's maternity leave	a-d, f) Jody and Rusty e) London	a) 40 minutes
4	Dashboards & Enrollment	N/A	a) Enrollment Dashboard	a) Thandi	a) 10 minutes
5	Finance	N/A	Finance Committee Update a) Monthly Finance Committee	a) Rudy	a) 10 minutes
6	Executive Session	N/A	Executive Session	Natalie	15 minutes ¹

¹ Anticipated length of time

MINUTES OF THE BOARD OF TRUSTEES OF FUTURE LEADERS INSTITUTE CHARTER SCHOOL

September 30, 2020

As a result of the extraordinary circumstances resulting from the COVID-19 pandemic, the Board meeting took place via videoconference in compliance with the Governor's Order.

Board members present: Rudy Austin, Katherine Brown, Natalie Deak, Jon Drucker, Ross Harold, Andy Hutcher, Roberta Kelly, Rachel Klein, Ryan Post, Julie Wilson and John Harrison York.

Others present: Thandi Edwards (FLI Leadership Team), Jody Flowers (FLI Leadership Team), Shonte McQueen (FLI Staff) London Price (FLI Leadership Team) and Rusty Slovenec (FLI Leadership Team).

Board members absent: Jay Hatfield.

The Board meeting began at approximately 5:35 p.m. and was called to order by Natalie Deak.

1. Ms. Deak welcomed all attendees to the meeting.
2. *Upon motion duly made, the Board unanimously voted to approve the minutes from the August 31, 2020 Board meeting.*
3. Jody Flowers and Rusty Slovenec provided the Academics update. They reviewed the materials provided in the Board packet and answered questions from the Board on the following items:
 - a. Remote instruction, which is off to a good start. FLI's ELL and SpEd populations are receiving targeted support in a remote format, and speech, OT and counseling services are provided remotely as well. The learning model is centered on synchronous instruction, including dedicated time for social-emotional learning and community building through the school's morning meeting and advisory program. The implementation of the new attendance system is nearly complete and attendance has been robust. Individual outreach remains ongoing to support student attendance.
 - b. The school's assessment program for the 2020-21 school year. The STEP assessment will be utilized for grades K-2, with Achievement Network (ANET) assessments to be utilized for grades 2-8. I-ready will continue to be utilized as a math diagnostic for the school's SpEd students and to assign individualized lessons to students in ELA and math.

- c. The school's opening for in-person instruction for interested students in grades K-2. Mr. Slovenec provided an update on the current timeline issued by the New York City Department of Education (DOE) as well as other building safety protocols and updates. The school continues to adhere to all health and safety protocols outlined by the DOE and the UFT. Mr. Slovenec discussed the city's COVID-19 testing regime for DOE schools and answered questions from the Board.
 - d. Options for supervision for remote learners that have been communicated to families and posted on FLI's website.
 - e. Technology to support remote learning and the current technology needs of FLI students. Mr. Slovenec provided an update on the status of the school's Chromebook order and the need for more laptops given current student enrollment and staff needs. A discussion followed. Given the imperative to support remote learning, the Board authorized the Finance Committee to review and approve any requests from the Leadership Team to purchase additional computers in advance of the next Board meeting.
 - f. FLI's Extended Day program, which begins on October 5 and will take place daily for all students in grades K-5. Middle school students will be required to participate in at least two enrichment classes per week. Extended Day will be available to all FLI students, whether they are participating in in-person or remote instruction. London Price gave an overview of the various enrichment classes that are available at FLI, including: art, physical education, Spanish, martial arts, ballet, technology/coding, poetry, hip hop and Regents prep courses.
- 4. Thandi Edwards reviewed FLI's current enrollment and retention statistics. 396 students are enrolled as of September 29, with a 91% retention rate from the prior school year. Ms. Edwards answered questions from the Board. A discussion of the school's current staffing needs followed.
 - 5. Ms. Flowers outlined the plans for her upcoming maternity leave, which will commence on October 5. A communication regarding coverage during her absence has been sent to families.
 - 6. Rudy Austin, on behalf of the Finance Committee, provided an overview of the August month-end financial results and the status of the annual audit, which is on track to be approved at the October Board meeting. School leadership and the Finance Committee will review and update the FY21 forecast in light of the current enrollment data.
 - 7. Ms. Deak noted that FLI's Annual Meeting will take place in October and outlined the efforts of the Governance Working Group to prepare the slate for approval at the meeting.

The Board meeting adjourned at approximately 6:40 p.m.

The next Board meeting is expected to take place at 5:30 p.m. on October 28, 2020, by videoconference.

Respectfully submitted,

Katherine M. Brown

Secretary