FUTURE LEADERS INSTITUTE CHARTER SCHOOL

Board of Trustees Meeting
July 29, 2020
5:30 p.m. – 7:30 p.m.

Via Zoom: Go to the calendar invite and click "join meeting".
Join Zoom Meeting
https://us04web.zoom.us/j/77581024388?pwd=ZGt3Y2pjb1M3U01pMDdEa0p2cVMydz09

Meeting ID: 775 8102 4388 Passcode: 9LqQDs

AGENDA

Note: For any topics marked with an asterisk, the allocated time is for questions, should they arise, from the information in the corresponding document in the Board packet.

ID	Subject	Action Required	Topic	Owner	Time
1	Announcements	N/A	a) Welcome and Announcements	a) Natalie	a) 2 minutes
2	Board Business	Board Votes	a) Approval of June Board Meeting Minutes	a) Natalie	a) 2 minutes
3	Staff Update	N/A	a) CFOO transition update	a) Executive Committee/ Jody	a) 5 minutes
4	Academics	N/A	EAC Update: a) Summer Academy Update b) Re-opening Planning update & Required reporting to SED/DOE	a) Jody & Rusty b) Jody & Rusty	a) 5 minutes b) 15 minutes
5	Staff Update	N/A	a) Jody's Maternity Leave	a) Jody	a) 5 minutes
6	Dashboards & Enrollment	N/A	a) Student Recruitment & Enrollment	a) Thandi/Jody/Rusty	a) 10 minutes
7	Finance	N/A	Finance Committee Update: a) FY20 Audit	a) Rudy	a) 10 minutes
8	Executive Session	N/A	Executive Session	Natalie	30 minutes [1]

[1] Anticipated length of time

MINUTES OF THE BOARD OF TRUSTEES OF FUTURE LEADERS INSTITUTE CHARTER SCHOOL

July 29, 2020

As a result of the extraordinary circumstances resulting from the COVID-19 pandemic, the Board meeting took place via videoconference in compliance with the Governor's Order.

Board members present: Rudy Austin, Katherine Brown, Jon Drucker, Ross Harold, Andy Hutcher, Roberta Kelly, Rachel Klein, Julie Wilson and John Harrison York.

Others present: Thandi Edwards (FLI Leadership Team), Jody Flowers (FLI Leadership Team), London Price (FLI Leadership Team) and Rusty Slovenec (FLI Leadership Team).

Board Members Absent: Natalie Deak, Jay Hatfield and Ryan Post.

The Board meeting began at approximately 5:35 p.m. and was called to order by Ross Harold.

1. Mr. Harold welcomed all attendees to the meeting.

2. *Upon motion duly made, the Board unanimously voted to approve the minutes from the June 29, 2020 Board meeting.*

3. Jody Flowers provided an update on the distribution of responsibilities upon the resignation of the Chief Financial and Operations Officer earlier this month. Resources have been added to support the Leadership Team and Operations Team and facilitate a smooth transition of responsibilities. The Executive Committee is also providing additional oversight and support.

4. Ms. Flowers and Rusty Slovenec provided an update on FLI's virtual Summer Academy and answered questions from the Board regarding attendance, curriculum, technology challenges and year-over-year comparisons to the 2019 Summer Academy program. The live, small group instruction was very beneficial for the students, and the challenges encountered reinforced the need for heightened communication and partnership with families in a remote learning setting.

5. Ms. Flowers and Mr. Slovenec gave a presentation on the school's reopening planning, including an overview of the framework developed by the New York City Department of Education (DOE) and the various discussions underway amongst the DOE, the unions and other stakeholder groups. At this time,

all DOE-approved models contemplate at least a partially remote component. Ms. Flowers and Mr. Slovenec presented the responses from the staff and family surveys and provided an update on the work of the school's reopening Planning Committee, which comprises teachers, operations staff and school leadership. A discussion followed, including prioritizing in-person instruction for FLI's youngest scholars, options for afterschool programming and childcare from the Department of Youth and Community Development, the UFT's Teacher Accommodation process and protocols for increasing the attendance rates of remote students. Ms. Flowers and Mr. Slovenec also provided an overview of the plan for coverage during Ms. Flowers' upcoming leave and answered questions from the Board.

6. Thandi Edwards provided an update on FLI's enrollment and ongoing student recruitment efforts and answered questions from the Board. The Board reviewed the current enrollment statistics and discussed the school's strategy for retention and recruitment in the context of the current conditions and challenges presented by the pandemic.

7. Mr. Austin delivered the monthly financial report on behalf of the Finance Committee. A healthy surplus for FY20 is anticipated, driven primarily by favorable variances with regards to both student enrollment and certain benefits costs, certain one-time appropriations (some of which have not yet been received from the State) and cost savings resulting from the pandemic. The audit will begin in mid-August.

8. On motion duly made, the Board moved to Executive Session at approximately 7:00 p.m.

Personnel matters were discussed. Executive Session adjourned at approximately 7:15 p.m.

The Board meeting adjourned at approximately 7:15 p.m.

The next Board meeting is expected to take place at 5:30 p.m. on August 31, 2020, by videoconference.

Respectfully submitted,

Katherine M. Brown

Secretary