FUTURE LEADERS INSTITUTE CHARTER SCHOOL

Board of Trustees Meeting
May 20, 2020
5:30 p.m. – 7:30 p.m.

Via Zoom: Go to the calendar invite and click "join meeting".
Join Zoom Meeting
https://us04web.zoom.us/j/79301623186?pwd=SVBYajBsaW4wQTIrWlc5Z092bDExQT09

Meeting ID: 793 0162 3186
Password: 8N8yE6

AGENDA

Note: For any topics marked with an asterisk, the allocated time is for questions, should they arise, from the information in the corresponding document in the Board packet.

ID	Subject	Action Required	Topic	Owner	Time
1	Announcements	N/A	a) Welcome and Announcements	a) Natalie	a) 2 minutes
2	Board Business	Board Votes	a) Approval of May Board Meeting Minutes	a) Natalie	a) 2 minutes
3	Academics	N/A	EAC Update: a) Remote Learning Update b) FY 21 Hybrid Model Description	a) Jody and Rusty b) Jody	a) 10 minutes b) 15 minutes
4	Dashboards & Enrollment	N/A	a) Enrollment Dashboard	a) Stan	a) 10 minutes
5	Finance	N/A	Finance Committee Update: a) Monthly Finance Committee Narrative: May b) Month End Financial Statements: May* c) FY 21 Budget (some portion in executive session)	a) Rudy / Stan b) Rudy c) Stan	a) 5 minutes b) Read Only c) 30 minutes Exec Session
6	Executive Session	N/A	Executive Session	Natalie	30 minutes [1]
7	Board Business	Board Votes	a) Approval of FY 21 Budget	a) Natalie	a) 2 minutes

[1] Anticipated length of time

MINUTES OF THE BOARD OF TRUSTEES OF FUTURE LEADERS INSTITUTE CHARTER SCHOOL

May 20, 2020

As a result of the extraordinary circumstances resulting from the COVID-19 pandemic, the school building was closed by Executive Order of the Governor of New York. The Board meeting took place via videoconference in compliance with the Governor's Order.

Board members present: Rudy Austin, Katherine Brown, Natalie Deak, Jon Drucker, Ross Harold, Andy Hutcher, Roberta Kelly, Rachel Klein, Ryan Post, Julie Wilson and John Harrison York.

Others present: Stan Brown (FLI Leadership Team), Jody Flowers (FLI Leadership Team) and Rusty Slovenec (FLI Leadership Team).

Board Members Absent: Jay Hatfield.

The Board meeting began at approximately 5:35 p.m. and was called to order by Natalie Deak.

1. Ms. Deak welcomed all attendees to the meeting.

2. *Upon motion duly made, the Board unanimously voted to approve the minutes from the April 29, 2020 Board meeting.*

3. Jody Flowers and Rusty Slovenec provided an update on the delivery of remote instruction, including changes and enhancements that were implemented since the last Board meeting. Summative assessments will take place in June to assist in planning for Summer Academy and the 2020-21 school year.

4. Ms. Flowers and Mr. Slovenec discussed FLI's Summer Academy, which will take place in a remote format from 8 a.m. to 12 p.m. each day. There was an overwhelming interest on the part of FLI instructional staff to participate in the program, and the staffing arrangement has been finalized. 100 students have been identified for mandatory participation in Summer Academy, and all students new to FLI are invited to participate. Laptop repair and distribution remains underway. A discussion followed.

5. Mr. Brown and Ms. Flowers discussed the school's preparations for Fall 2020. In the absence of certainty or official guidance from the New York City Department of Education (DOE), FLI is preparing for a variety

of scenarios. Leadership remains engaged in webinars and other updates from various charter organizations in the state, the Board of Regents, the DOE, SUNY and other institutions.

6. Ms. Flowers and Mr. Slovenec gave an update and answered questions from the Board regarding various instructional items, including 8th grade graduation, parent engagement, collaboration between teachers and instructional consultants, and a community update.

7. Mr. Brown gave an update on enrollment for 2020-21, including sector-wide trends. The Board discussed the school's strategy for retaining current students and finalizing matriculation for those who were selected in the lottery or off of the wait list. It was agreed that the school would streamline the approach to the required paperwork to the fullest extent possible while maintaining compliance.

8. Mr. Brown and Rudy Austin, on behalf of the Finance Committee, delivered the Finance Committee update. The Board discussed the drivers between the budget-to-actual variances which resulted in a modest projected surplus for FY20. The Board took note that funds which were previously communicated as procured with certainty by the school's lobbyists in connection with the 2019 New York State Budget were removed from the projections because the school does not expect to receive them. FLI's FY21 budget is currently in process with the Finance Committee and the Educational Accountability working group. Multiple scenarios are under consideration in light of the pandemic and related uncertainties regarding revenue and per pupil funding.

9. On motion duly made, the Board moved to Executive Session at approximately 6:50 p.m.

   Personnel matters were discussed. Executive Session adjourned at approximately 7:15 p.m.

The Board meeting adjourned at approximately 7:15 p.m.

The next Board meeting is expected to take place at 5:30 p.m. on June 29, 2020, by videoconference.

Respectfully submitted,

Katherine M. Brown

Secretary