FUTURE LEADERS INSTITUTE CHARTER SCHOOL

Board of Trustees Meeting
April 29, 2020
5:30 p.m. – 7:30 p.m.

Via Zoom: Go to the calendar invite and click "join meeting".

Join Zoom Meeting
https://us04web.zoom.us/j/76275102603?pwd=dW1vcGx4ZVBYYSs3NE5RWVY1bTVKQT09

Meeting ID: 762 7510 2603
Password: 9rmAEH

AGENDA

Note: For any topics marked with an asterisk, the allocated time is for questions, should they arise, from the information in the corresponding document in the Board packet.

ID	Subject	Action Required	Topic	Owner	Time
1	Announcements	N/A	a) Welcome and Announcements	a) Natalie	a) 5 minutes
2	Board Business	Board Votes	a) Approval of March Board Meeting Minutes b) Board Vote for Chromebook/PC Purchases (Finance Committee Request)	a) Natalie b) Rudy	a) 2 minutes b) 10 minutes
3	Academics	N/A	EAC Update: a) Remote Learning Update b) Other Shut Down Updates	a) Jody and Rusty b) Stan	a) 20 minutes b) 15 minutes c) 5 minutes
4	Dashboards & Enrollment	N/A	a) Enrollment & Marketing Activities	a) Stan	a) 20 minutes
5	Finance	N/A	Finance Committee Update: a) Monthly Finance Committee Narrative: March b) Month End Financial Statements: March*	a) Rudy / Stan b) Rudy	a) 15 minutes b) Read Only
6	Executive Session	N/A	Executive Session	Natalie	20 minutes [1]

[1] Anticipated length of time

MINUTES OF THE BOARD OF TRUSTEES OF FUTURE LEADERS INSTITUTE CHARTER SCHOOL

April 29, 2020

As a result of the extraordinary circumstances resulting from the COVID-19 pandemic, the school building was closed by Executive Order of the Governor of New York. The Board meeting took place via videoconference in compliance with the Governor's Order.

Board members present: Rudy Austin, Katherine Brown, Natalie Deak, Jon Drucker, Ross Harold, Jay Hatfield, Andy Hutcher, Roberta Kelly, Rachel Klein, Julie Wilson and John Harrison York.

Others present: Stan Brown (FLI Leadership Team), Jody Flowers (FLI Leadership Team), London Price (FLI Staff) and Rusty Slovenec (FLI Leadership Team).

Board Members Absent: Ryan Post.

The Board meeting began at approximately 5:35 p.m. and was called to order by Natalie Deak.

1. Ms. Deak welcomed all attendees to the meeting.

2. *Upon motion duly made, the Board unanimously voted to approve the minutes from the March 30, 2020 Board meeting.*

3. Jody Flowers and Rusty Slovenec provided an update on the delivery of remote instruction and the strategy for remote learning for the remainder of the school year. Ms. Flowers and Mr. Slovenec answered questions from the Board regarding the format of instruction, teacher accountability and support, staff collaboration, technology training, sharing best practices and FLI's philosophy regarding grading and promotion. An end-of-year assessment to measure student achievement will take place, format to be determined. Ms. Flowers and Mr. Slovenec discussed FLI's Summer Academy, which will occur in some format to be determined depending on how the circumstances in the city unfold. A discussion followed.

4. Ms. Flowers and Mr. Slovenec discussed the school's strategy for supporting its SpEd and ELL populations in this remote learning environment. One-on-one support for each student is delivered through video and audio calls and the approach has been incredibly effective and well-received. The Board reviewed the statistics applicable to these populations and a discussion followed.

5. London Price gave an update on the school’s Extended Day program, which remains ongoing through the innovation and support of the FLI team and the school’s Extended Day partners.

6. The Board discussed the statistics regarding participation in remote learning. Ms. Flowers and Mr. Slovenec answered questions regarding follow-up protocols by the Student Affairs and instructional teams where participation in lacking.

7. Stan Brown gave an update on operational topics related to remote learning, the building closure and engagement with the school’s authorizer.

8. Mr. Brown gave an update on enrollment, student recruiting and the recent lottery. A discussion followed regarding the current statistics for the 2020-21 school year and the school’s strategy for recruitment and retention, including modifications to the approach in response to the pandemic. All of FLI’s staff is mobilized to support the strategy.

9. Mr. Brown and Rudy Austin, on behalf of the Finance Committee, delivered the Finance Committee update. The FY20 projections were trued up to reflect the school’s actual enrollment. The Board discussed the drivers between the budget-to-actual variances which resulted in a modest projected surplus for FY20. The Board discussed the school’s advocacy efforts in collaboration with the other New York City charter schools and the ongoing uncertainty surrounding funds that were previously communicated as procured with certainty by the group’s lobbyists in connection with the 2019 New York State Budget. FLI’s FY21 budget is currently in process with the Finance Committee. It will be particularly challenging to prepare this year in light of the pandemic and related uncertainties regarding revenue.

10. The Board reviewed the materials regarding the school’s inventory of laptops and Chromebooks and the request to purchase approximately 400 additional Chromebooks in FY20 in order to support remote instruction. Mr. Austin answered questions regarding the depreciation schedule for these assets. The Finance Committee recommended that the Board approve this request.

11. *Upon motion duly made, the Board unanimously voted to approve the purchase of not more than 400 additional Chromebooks at a cost of $240/unit.*

12. On motion duly made, the Board moved to Executive Session at approximately 7:00 p.m.

Personnel matters were discussed. Executive Session adjourned at approximately 7:15 p.m.

The Board meeting adjourned at approximately 7:15 p.m.

The next Board meeting is expected to take place at 5:30 p.m. on May 20, 2020, by videoconference.

Respectfully submitted,

Katherine M. Brown

Secretary