FUTURE LEADERS INSTITUTE CHARTER SCHOOL

Board of Trustees Meeting
March 30, 2020
5:30 p.m. – 7:30 p.m.

Via Microsoft Teams: Go to the calendar invite and click "join meeting". Prior to the meeting you can download the MS Teams application on your phone or onto your computer

AGENDA

Note: For any topics marked with an asterisk, the allocated time is for questions, should they arise, from the information in the corresponding document in the Board packet.

ID	Subject	Action Required	Topic	Owner	Time
1	Announcements	N/A	a) Welcome and Announcements	a) Natalie	a) 5 minutes
2	Board Business	Board Votes	a) Approval of January & February Board Meeting Minutes	a) Natalie	a) 2 minutes
3	Academics	N/A	EAC Update: a) Remote Learning Update b) Update on Technology for Remote Learning c) Other Shut Down Updates	a) Jody and Rusty b) Stan c) Stan Jody	a) 20 minutes b) 10 minutes c) 15 minutes
4	Dashboards & Enrollment	N/A	a) Enrollment & Attendance Dashboards b) Update on Lottery (April 2nd) & Marketing Activities	a) Stan b) Stan	a) 5 minutes b) 20 minutes
5	Finance	N/A	Finance Committee Update: a) Monthly Finance Committee Narrative: February b) Month End Financial Statements: January*	a) Rudy / Stan b) Rudy	a) 15 minutes b) Read Only
6	Executive Session	N/A	Executive Session	Natalie	20 minutes [1]

[1] Anticipated length of time

MINUTES OF THE BOARD OF TRUSTEES OF FUTURE LEADERS INSTITUTE CHARTER SCHOOL

March 30, 2020

As a result of the extraordinary circumstances resulting from the COVID-19 pandemic, the school building was closed by Executive Order of the Governor of New York. The Board meeting took place via videoconference in compliance with the Governor's Order.

Board members present: Rudy Austin, Katherine Brown, Natalie Deak, Jon Drucker, Ross Harold, John Harrison York, Andy Hutcher, Roberta Kelly, Rachel Klein, Ryan Post and Julie Wilson.

Others present: Stan Brown (FLI Leadership Team), Jody Flowers (FLI Leadership Team), London Price (FLI Staff) and Rusty Slovenec (FLI Leadership Team).

Board Members Absent: Jay Hatfield.

The Board meeting began at approximately 5:45 p.m. and was called to order by Natalie Deak.

1. Ms. Deak welcomed all attendees to the meeting.

2. Upon motion duly made, the Board unanimously voted to approve the minutes from the January 22, 2020 Board meeting and the February 27, 2020 Board meeting.

3. Jody Flowers and Rusty Slovenec reviewed the results of the recent Benchmark assessments and answered questions from the Board regarding the data provided in the Board meeting packet. Targeted follow-up is underway to address gaps in student achievement and improve instruction where students are struggling. In light of the pandemic, the 2020 State Exams will not take place.

4. Ms. Flowers and Mr. Slovenec gave an overview of the strategy for remote learning while the school building is closed and answered questions from the Board regarding the technology platform and curricula that are being utilized. A discussion regarding attendance monitoring, accountability with families and students, and access challenges followed. Guidelines and guidance regarding remote instruction have not yet been issued by the New York City Department of Education. The Board discussed practices from peer schools and others. Stan Brown provided an overview of the operational and technological aspects of remote learning, including potential funding sources to underwrite some of the costs. London Price gave an overview of some of the Extended Day programming that is being transitioned to a virtual format. The Board took note that FLI's alternative instruction through remote means will continue to be undertaken in compliance with applicable rules and guidance as they are issued by federal, state and district authorities.

5. Mr. Brown gave an update on attendance and student enrollment. The lottery for the 2020-21 school year will take place virtually. The Board discussed the strategies for

(1) increasing K-2 enrollment and (2) the exploration of additional support for students with IEPs, who will receive a set-aside in the lottery.

6. Mr. Brown and Rudy Austin, on behalf of the Finance Committee, delivered the Finance Committee update. FLI and the other New York City conversion charter schools were recently notified by their shared lobbying firm that a portion of the conversion-specific funding which had previously been communicated by the lobbyists as procured with certainty in the 2019 New York State Budget was now in question. These funds are included as revenue in FLI's FY20 budget. A discussion followed regarding both the FY20 budget and the additional uncertainty surrounding the school's revenue for FY21 in light of the pandemic. It was noted that the projection for FY20 will be trued up in March for actual enrollment figures.

7. On motion duly made, the Board moved to Executive Session at approximately 6:50 p.m.

Personnel matters were discussed. Executive Session adjourned at approximately 7:15 p.m.

The Board meeting adjourned at approximately 7:15 p.m.

The next Board meeting is expected to take place at 5:30 p.m. on April 29, 2020, by videoconference.

Respectfully submitted,

Katherine M. Brown

Secretary