MINUTES OF THE BOARD OF TRUSTEES OF FUTURE LEADERS INSTITUTE CHARTER SCHOOL
May 22, 2018

Board members present: Rudy Austin, Natalie Deak, Jon Drucker, Ross Harold, Andy Hutcher, Roberta Kelly, Joan Wicks, Gilda Wray.

Others present: John Harrison York (FLI Leadership Team), Jody Flowers (FLI Leadership Team), Rusty Slovenec (FLI Leadership Team).

By phone: Annie Adams, Katherine Brown and Rachel Klein. None of the phone participants voted on any matters put forth to the Board for a vote during the meeting.

Absent: Jay Hatfield.

The Board meeting began at approximately 5:45 p.m. at Latham & Watkins and was called to order by Andy Hutcher.

1. Mr. Hutcher welcomed all the Board meeting participants.

2. The Board then voted on the following item:

   a. *Upon motion duly made, the Board unanimously voted to approve the minutes from the April 19, 2018 meeting.*

3. Members of the Leadership Team delivered an update and answered questions from the Board regarding the following topics related to instruction:

   a. 2018 Summer Academy, FLI's four-week summer instructional program which will again be mandatory for a number of identified students with all students strongly encouraged to attend. The group discussed the current enrollment numbers for Summer Academy, outreach and conferencing for those whose attendance is mandatory, incentives for both on-site and remote participants, participation by newly enrolled students, and other issues related to scheduling and programming. Rusty Slovenec provided an overview of the options available to those who are not attending FLI's program, including attendance at other programs, summer reading projects, and math instruction via iReady. The Leadership Team answered questions from the Board regarding staffing and progress monitoring.

   b. The Step Cycle 2 results. Jody Flowers delivered a report and answered questions from the Board about the written analysis included in the Board packet detailing the results for each grade K-3. The school met its progress goal for this cycle. A discussion around FLI's K-3 pedagogy for ELA followed.

c. The Saturday Academy program, which will be wrapping up next week. The program was very strong this year, with attendance averaging around 100 students per session. The feedback on the additional programs for students and families that were included to augment the Academy (health fair, fitness and resilience programs, etc.) is quite positive.

d. The recent Math state exams. The Leadership Team shared their reflections on the administration of the exams this year.

4. John Harrison York provided a recap of the ACR site visit, which took place on May 21, 2018 as part of the annual process with the school's authorizer. Representatives from the Department of Education (DOE) visited the school, met with the Leadership Team, and conducted a number of classroom visits. The DOE review team provided positive feedback with regards to a number of items, including the school's approach to guided reading in K-2, the use of technology in the classroom, and evidence of rigor and accountability in the classroom. Areas for growth include further unification of learning objectives and approach across classrooms. The site visit was productive and collaborative, and the feedback received will be cascaded to the staff for further action through various channels, including the Professional Learning Communities.

5. As a follow up to the extensive discussion at the April 19, 2018 Board meeting, Mr. York provided an update on the 2018 state legislative session and the timing of funding expected to be sent to the city and appropriated to the conversion charter schools in connection with the current state budget.

6. Mr. York discussed the school's current student enrollment numbers for the 2018-19 school year, which are tracking slightly ahead of where the school was at this time last year.

7. The Board reviewed and discussed the monthly dashboard containing various key performance indicators.

8. Rudy Austin gave an update on behalf of the Finance Committee, including a review of the April monthly financials and the primary drivers of the projected year-end deficit. The Board discussed the letter from the Teacher's Retirement System of the City of New York (TRS) that was recently received. FLI and the other conversion charter schools have a number of questions regarding the preliminary figure for fiscal year 2019 and have been attempting to gather additional information as to the methodology behind this figure, given market performance and prior years' actual expense. The Board discussed the budgeting process for FY19 and the status of the Finance Committee's work thus far. Mr. York reviewed the draft updated Fiscal Policies and Procedures and answered questions from the Board.

9. On motion duly made, the Board moved to Executive Session at approximately 6:45 p.m.

Personnel matters were discussed. Executive Session adjourned at approximately 7:30 p.m.

The Board meeting adjourned at approximately 7:30 p.m.

The next Board meeting is expected to take place at 5:30 p.m. on June 19, 2018, at Senator Investment Group.

Respectfully submitted,

Katherine M. Brown

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Secretary