MINUTES OF THE BOARD OF TRUSTEES OF FUTURE LEADERS INSTITUTE CHARTER SCHOOL
October 13, 2016

Board members present: Katherine Brown, Natalie Deak Jaros, Andy Hutcher, Rudolph Austin, Joan Wicks, Jay Hatfield

Others present: John Harrison York (FLI), Dani McPartlin (FLI), Jody Flowers (FLI), Tom Cunningham (FLI), Kiran Rai (FLI), Rusty Slovenec (FLI) and Roberta Kelly (Volunteer)

Board Members absent: Annie Adams and Gilda Wray

The Board meeting began at approximately 5:00 p.m. at Senator Investment Group LP and was called to order by Katherine Brown.

1. Ms. Brown welcomed all the Board meeting participants.

2. On motion duly made, the Board moved to Executive Session at approximately 5:05 p.m.

   a. *Personnel matters were discussed. The Executive Session adjourned at approximately 5:45 p.m.*

3. The Board then voted on the following item:

   a. *Upon motion duly made, the Board unanimously voted to approve the minutes from the September 22, 2016 meeting.*

4. Rudolph Austin, on behalf of the Finance Committee, and John Harrison York provided the monthly finance report, reviewing the drivers of expected changes in forecasted revenues and expenses. They also provided a recap of the process involved in the preparation of the audited financial statements with Lutz and Carr. The Board discussed the draft audited financial statements for the fiscal year ended June 30, 2016. It was noted that the auditors did not report any significant deficiencies or material weaknesses in internal controls. The Board voted on the following item:

   a. *Upon motion duly made, the audited financial statements for the fiscal year ended June 30, 2016 were unanimously approved by the Board.*

5. The Board voted on the following items:

   a. *The following officers were elected for a term of one year and will also constitute the Executive Committee:*

      i. *Chair: Katherine Brown*
      ii. *Vice Chair: Natalie Deak Jaros*
      iii. *Treasurer: Rudolph Austin*
      iv. *Secretary: Andrew Hutcher*

   b. *Annie Adams, Natalie Deak Jaros, Jay Hatfield and Andrew Hutcher were each unanimously reelected to the Board for an additional two-year term (2016-2018).*

c. *It was also noted that the terms of Rudolph Austin, Katherine Brown, Joan Wicks and Gilda Wray continue through October 2017.*

d. *Rudolph Austin, Natalie Deak Jaros and Katherine Brown were unanimously elected to the Finance Committee for a term of one year. Mr. Austin was appointed to be Chair of the Finance Committee.*

e. *A resolution accepting the Working Groups for 2016 – 2017 as constituted below was unanimously adopted:*

   i. *Governance Working Group: Gilda Wray, as Chair, Annie Adams, Natalie Deak Jaros and Joan Wicks.*
   ii. *Educational Accountability Working Group: Jay Hatfield and Joan Wicks, as Co-Chairs, Rudolph Austin, Katherine Brown, Andrew Hutcher, Roberta Kelly and Gilda Wray .*

6. The Instructional Team provided a report on key initiatives. Rusty Slovenec reviewed progress with implementing FLI's daily small group remediation period, called "Eagle Time." Jody Flowers provided an update on the implementation of Responsive Classroom methodologies across the school. She covered the need to reinforce the use of a common language among teachers when addressing student behaviors and performance. The Board requested additional training and information on Responsive Classroom. Kiran Rai gave the Board an update on establishing Professional Learning Communities (PLCs) at FLI. Ms. Rai reported that the PLCs are focused on collaboratively unwrapping the Common Core Standards. The next step in the PLC cycle is for teachers to refine their lesson plans and assessments in light of the insights drawn from unwrapping the Standards. Tom Cunningham reported on the progress to-date with FLI teachers piloting blended learning strategies in their classrooms.

7. John Harrison York provided a report for the Leadership Team covering the first meeting of the Parent Involvement Committee this school year, the start of Extended Day programming at the school, an opportunity to apply for the 21st Century grant, a school funding advocacy update and proposed changes to the Board Dashboard.

The Board meeting adjourned at approximately 7:00 p.m.

The next Board meeting is expected to take place at 4:30 p.m. on Thursday, November 10, 2016 at FLI.

Respectfully submitted,

Andy Hutcher,
Secretary