**MINUTES OF THE BOARD OF TRUSTEES OF**
**FUTURE LEADERS INSTITUTE CHARTER SCHOOL**
**October 14, 2015**

**Board members present:** Natalie Deak, Joan Wicks, Andy Hutcher, Rudolph Austin, Jay Hatfield, Annie Adams, Toye Wigley, Amanda Williams.

**Board Members absent:** Katherine Brown and Gilda Wray

**Guests present:** John Harrison York (FLI), Dani McPartlin (FLI), Julie Newman (FLI), Jody Flowers (FLI), Tiffany Daley (FLI), Rusty Slovenec (FLI), and Tom Cunningham (FLI).

The Board meeting began at approximately 6:40 p.m. at Latham and Watkins and was called to order by Ms. Deak.

1. Members of the Board and additional meeting attendees introduced themselves.

2. *The Board voted on the following items:*

    a. *Upon motion duly made, the Board unanimously voted to approve the minutes from the September 17, 2015 Board meeting.*

    b. *The following officers were unanimously elected for a term of one year and will also constitute the Executive Committee:*

        i. *Chair: Katherine Brown*
        ii. *Vice Chair: Natalie Deak*
        iii. *Treasurer: Rudolph Austin*
        iv. *Secretary: Andrew Hutcher*

    c. *Rudolph Austin, Katherine Brown, Joan Wicks, Toye Wigley, and Gilda Wray were each unanimously reelected to the Board for an additional two-year term.*

    d. *It was also noted that the terms of Annie Adams, Natalie Deak, Jay Hatfield, and Andrew Hutcher continue through October 2016.*

    e. *Rudolph Austin, Natalie Deak, and Katherine Brown were unanimously elected to the Finance Committee for a term of one year. The Board Vice Chairperson appointed Mr. Austin to be Chairperson of the Finance Committee.*

    f. *A resolution accepting the Working Groups for 2015-2016 as constituted below was unanimously adopted.*

        i. <u>*Board Governance Working Group*</u>*: Gilda Wray, as Chairperson, Annie Adams, Natalie Deak, and Joan Wicks.*

        ii. <u>*Legal/HR Working Group*</u>*: Andy Hutcher, as Chairperson, Katherine Brown, and Annie Adams.*

iii. *Educational Accountability Working Group: Jay Hatfield and Joan Wicks, as Co-Chairpersons. All Board members are encouraged to participate in the Educational Accountability Working Group.*

3. Rusty Slovenec provided a presentation to the Board on the iReady program to review how it is used as a tool for remediation. The discussion included the understanding of test scoring (scale score placement tables); diagnostic results (intervention screener report for math and reading; performance by grade and class report; and needs analysis by grade report).

    a. The Board requested that Mr. Slovenec research the ability for parents to access detailed information on their student through iReady.

4. Mr. York reviewed the charter renewal application timeline. All materials are on track for timely submission, and the DOE's interview with the Board as part of the renewal application process is now complete. The DOE will visit the school and conduct instructional staff interviews on October 19, 2015.

    a. The Board requested that Mr. York provide a schedule for the October 19, 2015 school visit that includes the list of instructional staff that will participate by October 16, 2015.

5. Mr. York discussed the current enrollment numbers (which are on track); goals and supporting data; and instructional data, which are in progress with benchmarks scheduled to be completed at the end of October 2015. Mr. York will provide a detailed report on the dashboard and metrics tied to our school goals at the November Board meeting.

6. Ms. McPartlin provided an update on completed and planned school activities to increase parent engagement activities. Some well attended events included the Parent Involvement Committee meeting and elections; Dads Take Your Child to School Day breakfast held in conjunction with the co-located school (55 adults/72 children) ; K-2 Fall Family Picnic (56 families); Literacy Night and Book Fair led by Jody Flowers, lower school assistant principal and included participation by New York Cares (74 families). Family workshops, movie night, and a middle school dance are also planned.

7. Mr. Austin provided the Finance Committee audit update.

    a. The Board requested a special meeting on October 30, 2015 to approve the financial statements.

The meeting adjourned at approximately 7:50 p.m. The next regularly scheduled Board meeting is expected to take place at 5:30 p.m. on November 19, 2015, at Ernst and Young.

Respectfully submitted,

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Amanda A. Williams