MINUTES OF THE BOARD OF TRUSTEES OF
FUTURE LEADERS INSTITUTE CHARTER SCHOOL
July 29, 2015

Board members present: Natalie Deak, Joan Wicks, Andy Hutcher, Katherine Brown, Rudy Austin and Gilda Wray.

Board members participating by phone: Toye Wigley and Jay Hatfield. Neither Ms. Wigley nor Mr. Hatfield voted on any item presented to the Board for a vote.

Board members absent: Amanda Williams and Annie Adams.

Guests present: John Harrison York (FLI), Dani McPartlin (FLI), Julie Newman (FLI), Jody Flowers (FLI) and Laron Walker (Charter School Business Management).

The Board meeting began at approximately 5:40 p.m. at Ernst & Young and was called to order by Ms. Brown.

1. Members of the Board and additional meeting attendees introduced themselves.

2. Ms. Newman delivered an update on the 2015 Summer Academy program which included a discussion of attendance and positive feedback from families around the Oasis program. The results of the assessment that was given at the end of the program will be delivered to families shortly and will be discussed on the next EAC call. A discussion followed regarding the 2016 Summer Academy program and further ways to provide remediation to scholars who are behind grade level. The Board requested a comprehensive proposal for the 2016 Summer Academy program prior to the Thanksgiving holiday.

3. Ms. McPartlin provided an update on the 2015-16 Enrichment program, which has been substantially reconfigured for the upcoming school year. Ms. McPartlin listed off a number of partnerships with various organizations throughout New York that are new for 2015-16. The Enrichment program will bring a range of opportunities – including, chess, ballet, journalism and coding – to FLI's students. Lesson plans for the program are underway. In addition, this year, FLI's new Enrichment Coordinator will be leading an initiative in which the school will review all curricula in order to ensure that each Enrichment class is infused with both academic content and life skills.

4. Mr. York led a discussion on the factual edits made in response to the draft Annual Comprehensive Review Report for the 2014-15 school year that was recently received from the New York City Department of Education. Mr. York provided an update on the charter renewal process, noting that the renewal application is not yet available. A discussion followed.

5. Mr. York provided an update on FLI's 2015-16 enrollment, including plans for additional recruiting and follow-up with registered families. The Board discussed the written materials related to Enrollment that were included in the Board packet and requested the Leadership Team review and enhance FLI's recruiting efforts for the 2016-17 school year.

6. The Board discussed the proposed "FLI Focus"/Board education topics for the 2015-16 calendar. It was determined that an additional recurring series of content will be presented at Board meetings, with a focus on bringing the activities going on inside the classroom to the

Board. The Leadership Team will revise the FLI Focus agenda and prepare a proposed list of topics for the newly created "School Spotlight" with assistance and guidance from Ms. Wicks.

7. Mr. York reported that the 2015-16 goal-setting process for the Leadership Team, the instructional staff and the non-instructional staff is underway. Written materials summarizing this process and the resulting goals will be provided to the Board in early September.

8. The Board discussed the proposed dashboard format for the 2015-16 school year. In light of feedback received, an additional EAC dashboard will be prepared for each monthly EAC call with detailed information regarding student progress and student achievement.

9. Mr. Austin delivered the Finance Committee report and answered questions from the Board. The Board discussed the funds in the schools reserve and the amount of cash in the school's operating account. The Board reaffirmed its goal of strategically investing capital from the school's reserve fund during the upcoming school year in furtherance of programs, efforts and resources that will assist in closing the achievement gaps facing our students.

    a. *Upon motion duly made, the Board unanimously voted to move $1,000,000 from the school's operating account (held at Citibank) to the school's unrestricted reserve fund (held at Merrill).*

    b. *Upon motion duly made, the Board unanimously voted to authorize Mr. York, Mr. Austin, Ms. Brown and Ms. Deak to serve as signatories on behalf of FLI.*

10. *Upon motion duly made, the Board unanimously voted to approve the minutes from the June 15, 2015 Board meeting.*

11. Mr. York led a discussion of the updates to the school's Personnel Handbook.

    a. *Upon motion duly made, the Board unanimously voted to approve the updated Personnel Handbook.*

12. Ms. Wray provided a supplemental update to the written materials in the Board packet related to the proposed Board working groups and committees for 2015-16, noting that the slating process would take place at the Board's annual meeting in October. Ms. Wray also reminded everyone to respond to Suzanne Thompson regarding their individual interviews as part of the Board's self-evaluation. Results of the self-evaluation will be presented and discussed at the September meeting.

13. *Upon motion duly made, the Board moved to Executive Session at approximately 7:15 p.m.*

    a. Certain personnel matters were discussed. Executive Session concluded at approximately 7:35 p.m.

The meeting adjourned at approximately 7:35 p.m. The next regularly scheduled Board meeting is expected to take place at 5:30 p.m. on September 17, 2015, at J.P. Morgan.

Respectfully submitted,

Katherine M Brown

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on behalf of Amanda Williams