MINUTES OF THE BOARD OF TRUSTEES OF
FUTURE LEADERS INSTITUTE CHARTER SCHOOL
March 19, 2014

Members present: Joan Wicks, Katherine Brown, Andy Hutcher, Amanda Williams, Natalie Deak, Ismael Colon, Toye Wigley, Gilda Wray, Suzanne Thompson.

Members participating by phone: Jay Hatfield and Rudy Austin. Members participating by phone did not vote on any matters presented for a vote.

Guest present: John Harrison York (Deloitte)

Guest present by phone: Annie Adams (Deloitte)

The Board meeting began shortly after 5:30pm at Latham and Watkins and was called to order by Joan Wicks.

1. Joan Wicks welcomed all attendees and updated the Board on the new format for meetings.

    a. Each meeting will have a special presentation to the Board on a topic of interest.

    b. In order to further streamline Board meetings, Board members are encouraged to hold their questions until the conclusion of each update or presentation.

2. *The Board voted on the following items:*

    a. *The minutes of the January 16, 2014 Board Meeting were unanimously approved.*

    b. *The Board of Trustees Role and Responsibilities were unanimously approved.*

    c. *The revised Charter School Business Management agreement for 2013-14 and the new Charter School Business Management agreement for 2014-15 were unanimously ratified.*

3. John Harrison York of Deloitte led a presentation to the Board on development of a FLI Junior Council including a review of the key guiding principles; the Council's roles and responsibilities; sample working groups; and a timeline for implementation.

    a. The Board requested that Mr. York provide an electronic file of the presentation.

4. Jay Hatfield and Ismael Colon provided an update of the Educational Accountability Committee.

    a. The Board requested a comprehensive plan for the 2014 Summer School to include goals and logistics.

    b. The 15-20 families approved for a Kumon Scholarship provided by The Hatfield Foundation will begin classes in April 2014.

    c. The Board discussed a revised approach for the review of assessment data and the formative assessment process for the 2014-2015 academic school year.

5. Natalie Deak provided an update on the Finance Committee which included a discussion of investment strategies for FLI's cash reserve and the 2014-15 budgeting process.

6. Toye Wigley and Katherine Brown led a discussion on Marketing/Fund Development including donor appreciation events and an incentive driven FLI Facebook strategy to engage students and parents.

    a. The soft launch of the FLI website will take place on April 4, 2014 in preparation for the formal launch on April 10, 2014.

        i. The Board reviewed the donor engagement letter announcing the launch of the website and requested feedback be sent to Ms. Wigley by April 1, 2014.

    b. The Board will review initiation of FLI's LinkedIn presence at the April 8, 2014 Working Group conference call.

7. The Governance Working Group update was provided by Suzanne Thompson.

    a. The discussion included Board member recruitment; Board Retreat ideas; developing a structure for Deloitte's Junior Council work with Board; and developing and building sustainable Board/School relationships.

8. Amanda Williams gave a brief update on the Parent Involvement Committee including the implementation of a standard PIC meeting agenda that showcases the work of students in the enrichment program.

    a. The Board requested an update on the PIC Officer job descriptions.

9. Ismael Colon updated the Board on Leadership Team matters including review of the dashboard; lottery applications; open house dates; Saturday Academy enrollment; student high school placement results; and the school structure for 2014-15.

    a. The Board requested that Mr. Colon and the Leadership Team provide a narrative summary of data around the NY Ready ELA and Math results at each meeting going forward.

10. The Board moved to Executive Session at approximately 7:20 p.m.

    a. Certain personnel matters were discussed. Executive Session concluded at approximately 7:40 p.m.

The meeting was adjourned at approximately 7:40pm. The next regularly scheduled Board meeting is expected to take place on April 24, at Future Leaders Institute Charter School.

Respectfully submitted,

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Amanda Williams