**MINUTES OF THE BOARD OF TRUSTEES OF**
**FUTURE LEADERS INSTITUTE CHARTER SCHOOL**
**November 20, 2014**

**Board members present:** Katherine Brown, Amanda Williams, Rudy Austin, Jay Hatfield, Gilda Wray, Joan Wicks, and Andrew Hutcher.

**Board members present via teleconference:** Annie Adams and Toye Wigley. Ms. Adams and Ms. Wigley did not vote on any matters presented for a vote during the meeting.

**Board member not present:** Natalie Deak.

**FLI staff present:** Ismael Colon, Dani McPartlin, Nakita Green, and Dominique Artamin.

**Guests present:** John Harrison York, Nicole Page, Michelle Lopez, and Laron Walker.

The Board meeting began at approximately 5:37 p.m. at Credit Suisse, and was called to order by Katherine Brown.

1. Members of the Board and additional meeting attendees introduced themselves.
    a. *The minutes of the October 16, 2014 Board Meeting were unanimously approved.*
    b. *The resignation of Suzanne Thompson from the Board of Trustees was unanimously approved.*
2. Gilda Wray provided an update on the Governance Working Group.
    a. *The FLI Honorary Trustee Policy was unanimously approved.*
    b. *The Board unanimously approved a request to invite Suzanne Thompson to be an honorary trustee.*
    c. The Board discussed inviting other former Trustees, including Melody Rollins, to become an honorary trustee.
3. Rudy Austin and Michelle Lopez provided a brief report from the Finance Committee.
4. The Board moved to Executive Session at approximately 5:45pm.
    a. Certain personnel matters were discussed. Executive Session concluded at approximately 6:10pm.
5. Ismael Colon, Dani McPartlin, Dominique Artamin, Nakita Green, and John Harrison York led a discussion on FLI’s Summer School 2015 program.
    a. The Board requested the development of a plan to track Summer School student success as well as copies of all communications to families regarding the Summer School program.
6. Mr. Colon and Ms. Artamin provided information regarding the Department of Education’s timeline for submission/acceptance of edits to FLI’s Annual Report and School Quality

Guide. The Board took notice that FLI's 2013-14 documents contain a number of factual errors that are unable to be corrected until the school's 2014-15 report.

7. Andrew Hutcher provided a report on the success of Credit Suisse's holiday charity drive.

    a. The Board requested that a thank you letter be sent to all participants, a proposal for the use of the funds be developed and the addition of the Credit Suisse donors to our donor database to receive updates on FLI.

8. Jay Hatfield and Dani McPartlin provided a brief update from the Educational Accountability working group.

9. Mr. York, Nicole Page, and Annie Adams provided an update on the Deloitte's six-week, on-site pro bono engagement, which is to focus on Summer School and data management, as well as to provide project management support to the leadership team.

    a. The Board requested a proposal to understand the data management programs available as well as the long-term and short-term effectiveness of a chosen data management approach for FLI.

10. Mr. Colon, Ms. McPartlin, Ms. Green, and Ms. Artamin provided the leadership team report on Prep Academy and enrichment; student recruitment/enrollment/retention; and the dashboard.

    a. Prep Academy will increase to three times a week beginning January 2015.

    b. The Common Charter School Application will launch on the New York City Charter School Center website on December 1, 2014.

        i. The Board requested that FLI's website include a link to the application.

    c. The Board requested an updated timeline summarizing the leadership team's project plan for student recruitment and enrollment for the 2015-16 school year.

    d. The Board requested a differentiated dashboard presentation that includes a break out of Code of Conduct violations by level.

The meeting adjourned at approximately 7:45 p.m. The next regularly scheduled Board meeting is expected to take place January 8, 2015 at Latham & Watkins.

Respectfully submitted,

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Amanda Williams