MINUTES OF THE BOARD OF TRUSTEES OF
FUTURE LEADERS INSTITUTE CHARTER SCHOOL
OCTOBER 16, 2014

Board members present: Katherine Brown, Natalie Deak, Amanda Williams, Rudy Austin, Suzanne Thompson, Jay Hatfield, Gilda Wray, and Toye Wigley.

Board members present via teleconference: Annie Adams. Ms. Adams did not vote on any matters presented for a vote during the meeting.

Board members not present: Andrew Hutcher and Joan Wicks.

FLI staff present: Ismael Colon, Dani McPartlin, Nakita Green, and Dominique Artamin.

Guests present: John Harrison York, Michelle Lopez, and Laron Walker.

The Board meeting began at approximately 5:40 p.m. at Latham and Watkins, and was called to order by Katherine Brown.

1. Members of the Board and additional meeting attendees introduced themselves.

2. *The Board voted on the following items:*

   a. *The following officers were unanimously elected for a term of one year and will also constitute the Executive Committee*:

Chairperson:	*Katherine Brown*
Vice Chair:	*Natalie Deak*
Treasurer:	*Rudy Austin*
Secretary:	*Amanda Williams*

   b. *Natalie Deak, Jay Hatfield, and Andrew Hutcher were each unanimously reelected to the Board for an additional two-year term.*

   c. It was noted that the terms of each of Rudy Austin, Katherine Brown, Suzanne Thompson, Joan Wicks, Toye Wigley, Amanda Williams, and Gilda Wray continue through October 2015, and that the term of Annie Adams continues through October 2016.

   d. *Rudy Austin, Natalie Deak and Katherine Brown were unanimously elected to the Finance Committee for a term of one year.* The Board Chairperson appointed Mr. Austin to be Chairperson of the Finance Committee

   e. *A resolution accepting the Working Groups for 2014-2015 as constituted below was unanimously adopted*.

      i. <u>Educational Accountability Working Group</u>: Jay Hatfield and Joan Wicks, as Co-Chairpersons. All Board members are encouraged to participate in the Educational Accountability Working Group.

      ii. <u>Board Governance Working Group</u>: Gilda Wray, as Chairperson, Katherine Brown, Natalie Deak, and Joan Wicks.

iii. Development Working Group: Toye Wigley, as Chairperson, Gilda Wray, Katherine Brown, and Annie Adams.

iv. Legal/HR Working Group: Andy Hutcher, as Chairperson, Katherine Brown, Joan Wicks, and Annie Adams.

f. *The minutes of the September 18, 2014 Board Meeting were unanimously approved.*

g. *The audited financial statements were unanimously approved.*

3. Dominique Artamin led a discussion on the enrollment numbers.

    a. The Board requested the development of a plan to predict enrollment numbers more accurately in the future.

4. Jay Hatfield, Dani McPartlin, and Julie Newman led a discussion on the Educational Accountability working group that included Saturday Academy attendance; potential schedule for diagnostic and interim assessments; and several data management options.

    a. The Board requested that the leadership team present several options for summer school 2015 at the next Board meeting.

    b. The Board requested the dashboard only contain data relevant to the Board as well as a summary of EAC calls with key highlights that include drivers/next steps to understand student progress.

5. Natalie Deak, Mr. Austin, and Michelle Lopez provided an update on the Finance Committee.

6. Katherine Brown and Ismael Colon updated the Board on recent developments including the United Federation of Teachers contract implications; and the academic enrichment coordinator and dean positions.

7. Mr. Austin, Ms. Deak and Ms. Lopez led a discussion on the September financial report that compares the projected vs. actual numbers resulting from additional staff hires; Prep Academy; the termination of the Boys and Girls Harbor program; and increases in student enrollment

    a. The Board requested the leadership team provide a preliminary plan to sustain enrollment; student recruitment; and an expansion of the Kumon Scholarship program.

8. Mr. Colon and Nakita Green provided information on the Kickboard rollout; new bell schedule and its implications on Prep Academy.

9. Mr. Colon provided a report on the launch of the New York City Department of Education Accountability System.

10. Ms. Brown updated the Board on the marketing/fund development efforts including the Friends of FLI quarterly letter and the Credit Suisse Holiday Charity Drive.

a. Ms. Brown requested that the Board review the quarterly Friends of FLI letter and submit comments to Ms. Artamin by October 17, 2014.

11. Miscellaneous announcements by Ms. Brown included the kickoff of the Junior Council Newsletter the week of October 20, 2014 and updated Board contact list.

    a. The Board requested that members send articles of interest for circulation to Nicole Page at Deloitte for consolidation and distribution.

    b. The Board requested that Ms. Artamin and Dana Grau continually review the FLI website for accuracy and updates.

12. Gilda Wray and Suzanne Thompson provided an update on several school visits.

13. The Board moved to Executive Session at approximately 7:30pm.

    a. Certain personnel matters were discussed. Executive Session concluded at approximately 8:00pm.

The meeting adjourned at approximately 8:05 p.m. The next regularly scheduled Board meeting is expected to take place November 20, 2014 at Credit Suisse.

Respectfully submitted,

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Amanda Williams