MINUTES OF THE BOARD OF TRUSTEES OF
FUTURE LEADERS INSTITUTE CHARTER SCHOOL
OCTOBER 17, 2013

Members present: Rudy Austin, Ismael Colon, Natalie Deak, Katherine Brown, Andy Hutcher, Suzanne Thompson, Joan Wicks and Amanda Williams.

Members not present: Jay Hatfield and Toye Wigley.

Guests present: Gilda Wray and Julie Newman.

The Board meeting began shortly after 8:00 a.m. at Ernst and Young and was called to order by Joan Wicks.

1. Members of the Board and additional meeting attendees introduced themselves.

2. The Board voted on several items:

    a. *Gilda Wray was unanimously elected to the Board.*

    b. *Katherine Brown, Suzanne Thompson, Joan Wicks and Amanda Williams each were unanimously reelected to the Board for an additional two-year term.*

    c. *The following officers were unanimously elected for a term of one year and will also constitute the Executive Committee*:

        Co-Chairpersons: Katherine Brown and Joan Wicks
        Treasurer: Natalie Deak
        Secretary: Amanda Williams

    d. *Rudy Austin, Natalie Deak and Jay Hatfield were unanimously elected to the Finance Committee for a term of one year.* The Board Co-Chairpersons appointed Ms. Deak to be Chairperson of the Finance Committee

    e. *A resolution accepting the Working Groups for 2013-14 as constituted below was unanimously adopted*.

        i. Educational Accountability Working Group: Jay Hatfield, as Chairperson, Rudy Austin, Katherine Brown, Andy Hutcher, Suzanne Thompson, Joan Wicks, Amanda Williams. All Board members are encouraged to participate in the Educational Accountability Working Group.

        ii. Board Effectiveness/Governance Working Group: Suzanne Thompson, as Chairperson, Katherine Brown, Natalie Deak, Joan Wicks, Gilda Wray.

        iii. Development Working Group: Toye Wigley, as Chairperson, Suzanne Thompson, Amanda Williams, Gilda Wray.

iv. Legal/HR Working Group: Andy Hutcher, as Chairperson, Katherine Brown, Joan Wicks, Toye Wigley.

f. *The minutes of the September 2013 Board Meeting were unanimously approved.*

3. It was noted that the terms of each of Natalie Deak, Jay Hatfield and Andy Hutcher continue through October 2014, and that the terms of each of Rudy Austin, Toye Wigley and Gilda Wray continue through October 2015.

4. The Board moved to Executive Session at approximately 8:20 a.m. Certain personnel matters were discussed. Executive Session concluded at approximately 9:00 a.m.

5. The Finance Committee provided the Board with an update on the preparation of the final audited financial statements.

   a. A special meeting to approve the audited financial statements will be scheduled once they are received from the auditors.

6. The Board discussed the school's budget-to-actuals for the current fiscal year.

7. Amanda Williams and Ismael Colon gave a brief update on parent engagement and the Parent Involvement Committee. Ms. Williams and Mr. Colon successfully completed the 2013-2014 update to the Family Handbook ahead of schedule. Katherine Brown will contact her resources to translate the handbook into Spanish.

8. Ismael Colon discussed efforts toward fund development:

   a. The Board asked Mr. Colon to obtain a draft solicitation letter for FLI's year-end appeal to support Prep Academy from Gretchen Liga for review and approval.

   b. FLI's eTapestry account has been successfully renewed.

   c. Suzanne Thompson volunteered to locate past development/fundraising paperwork at the school or in her files to assist the effort.

   d. The grant request for additional funds to support Prep Academy will be submitted to the Hatfield Foundation.

9. The Board discussed the following items, with input from Ismael Colon and Julie Newman:

   a. Interim student assessment data.

   b. Enrollment numbers and recruitment efforts.

   c. Prep Academy and Saturday Academy. It was noted that these programs are off to a successful start with students from 2nd to 8th grade. Tutors are currently being recruited through local colleges/universities and Teach for America.

d. An update on the Personnel Handbook.

The meeting was adjourned at approximately 10:00 a.m. The next regularly scheduled Board meeting is expected to take place on November 13, 2013, at FLI.

Respectfully submitted,

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Amanda Williams