

MINUTES OF THE BOARD OF TRUSTEES OF
FUTURE LEADERS INSTITUTE CHARTER SCHOOL
SEPTEMBER 19, 2013

Members present: Andy Hutcher, Katherine Brown, Joan Wicks, Suzanne Thompson, Amanda Williams, Natalie Deak, Ismael Colon, and Rudy Austin.

Members not present: Jay Hatfield.

Guests present: Toye Wigley, Julie Newman, Dani McPartlin, Michelle Lozado, Leron Walker, Gretchen Liga, Sindia Vasquez, and Rusty Slovenec.

The Board meeting began shortly after 5:30 p.m. at Latham and Watkins and was called to order by Katherine Brown.

1. Members of the Board and additional meeting attendees introduced themselves.
2. The Board discussed the board member recruiting effort and the status of the final candidates.
 - a. Toye Wigley was unanimously elected to the board.
 - b. *The minutes of the August 2013 Board Meeting were unanimously approved.*
3. The Finance Committee provided the Board with an update on the budget and audit process/timeline.
4. Ismael Colon and Gretchen Liga updated the Board on efforts toward fund development for Prep Academy; technology; and professional development/coaching.
 - a. The Board asked Mr. Colon and Ms. Liga to provide information on a template of the development plan and FLI's eTapestry account.
 - b. Suzanne Thompson volunteered to locate development/fundraising paperwork from previous years at the school or in her files to assist the effort.
 - c. A discussion on the annual appeal and potential corporate donors also took place.
5. The Board discussed the following items, with input from Ismael Colon; Julie Newman; Dani McPartlin; Sindia Vasquez; and Rusty Slovenec:
 - a. Enrollment numbers and recruitment efforts.
 - b. The effectiveness of the 2013 Summer School Program.
 - i. The Board requested that Mr. Colon and his staff provide a plan for the 2014 Summer School Program and a method for charting the student

progress throughout the program and difference in student performance from 2012-2013.

- c. Prep Academy (begins September 30, 2013) and Saturday Academy (begins October 26, 2013) will service 156 students from 2nd to 8th grade. Tutors are currently being recruited through local colleges/universities and Teach for America.
 - d. The Board requested Mr. Colon provide a detailed report of the DoE Progress Report after he has reviewed and verified recently received data.
 - e. A brief discussion on school feedback including implementation of the Second Step Program to build character/social curriculum and the improved teacher/student relationship and retention.
6. The Board moved to executive session at approximately 7:10p.m. Certain personnel matters were discussed including an update on Mr. Colon's goals (personal and school goals).
7. Amanda Williams and Ismael Colon gave a brief update of parent engagement and the Parent Involvement Committee. Ms. Williams and Mr. Colon will work together with FLI staff to update and distribute (via email; website posting; and hardcopy) the 2013-2014 Family Handbook by November 2013.
8. Joan Wicks gave an update on leadership training for senior staff that will improve school culture; help with time management; and provide a continuous positive face of the school in the community.

The meeting was adjourned at approximately 8:10 p.m. The next board meeting is expected to take place on October 17, 2013 at Ernst & Young.

Respectfully submitted,



Amanda Williams