MINUTES OF THE BOARD OF TRUSTEES OF FUTURE LEADERS INSTITUTE CHARTER SCHOOL
June 20, 2013

Members present in person: Katherine Brown, Natalie Deak, Melody Rollins, Suzanne Thompson, Amanda Williams and Ismael Colon.

Members present via teleconference: Joan Wicks. Ms. Wicks did not participate in any votes conducted during the meeting.

Members absent: Jay Hatfield and Andrew Hutcher.

Other individuals present from Future Leaders Institute: Dani McPartlin and Julie Newman, heads of lower and middle schools; and teachers, Ariel Bosworth and Jennifer Nelson.

1. The meeting began at 5:45 p.m. at PIMCO and was called to order by Katherine Brown
2. Introductions took place.
3. The minutes of the May 2013 Board Meeting were unanimously approved by the Board members present in person.
4. Ms. Deak discussed modest adjustments in the 2012-13 budget which will affect the surplus for the year, including required TRS payments and other additional educational expenditures. The Finance Committee will propose a final amount to be put into a reserve account through a board vote.
5. In addition, Ms. Deak reported that the Finance Committee will be putting reserves in CDs with staggered maturities as well as researching new options with new financial services providers.
6. Mr. Colon provided a review of initial testing results provided on the State tests of students who did not meet proficiency. Students who did not meet proficiency will attend summer school.
7. Mr. Colon also provided an update on FLI's summer school enrollment. As a result of the DOE's plan to renovate the facilities at the school's 122nd Street location, additional space has been contracted at a downtown location, requiring busing of students. Staff, parents and students have been supportive of this plan, and summer school is expected to be effective.
8. Mr. Colon is also planning summer Professional Development for teachers from Aug. 19-21 in an off-site location due to the DOE's school renovation.

9. In addition, Mr. Colon reported on enrollment for the fall, new hires and staff turnover. A public hearing will be slated requesting authorization of an enrollment cap of 430.

10. The Board was also briefed by Mr. Colon on plans to revamp the school's teacher evaluation process based on evidence-based protocols which are extremely detailed, specific, and transparent. Teachers are actively involved in the development of the process, which will provide them with more support.

11. Mr. Colon advised the board that he has begun working with a fund development consultant in a project previously approved by the board.

12. Ms. Brown reported on results of the Board's semi-annual parent and teacher survey that were generally positive. Parent participation was lower than desired but comparable with previous surveys. The board discussed ways that parent participation could be improved. An ad hoc working group will discuss the survey results in greater detail, as well as the follow-up communications with staff and parents, on July 24.

13. Ms. Brown briefed the board on ongoing activities for board recruitment. The goal is to recruit 1-2 additional candidates by the end of the summer. All board members expressed deep appreciation for the service of Melody Rollins, who resigned as of the end of the meeting. Ms. Rollins had served the board for more than 5 years, including several as co-chair.

14. The meeting was adjourned at 7:45 p.m. The next Board meeting is expected to take place on Aug. 8, 2013 at 5:30 p.m. at Credit Suisse.

Respectfully submitted,

Suzanne Thompson

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