MINUTES OF THE BOARD OF TRUSTEES OF
FUTURE LEADERS INSTITUTE CHARTER SCHOOL
January 17, 2013

Board members present: Katherine Brown, Jay Hatfield, Andy Hutcher, Natalie Deak Jaros, Amanda Williams, Melody Rollins, Suzanne Thompson, Joan Wicks, and Ismael Colon.

Also present were: Dani McPartlin (Middle School Head), Julie Newman (Lower School Head) and Karen Dresner of Leveraging Leaders, consultant to FLI.

1. The Board meeting began at 5.35 p.m. at Credit Suisse and was called to order by Joan Wicks.

2. *The minutes of the December 2012 Board Meeting were unanimously approved by the Board members present.*

3. Ms. Deak Jaros led a discussion of several key issues relating to the school's finances:
   - Finance Committee reviewed with Merrill Lynch all cash accounts for potential opportunities for consolidation as well as improved returns. No appropriate mutual funds were identified, and FLI will continue to invest in rolling CDs.
   - The Finance Committee reported that the spending increased as planned due to Saturday tutoring and additional supplies required for that and other increased tutoring.
   - The Board discussed possibilities for a summer program, which are complicated by the DOE's construction plans for PCB removal which will tie up the building this summer.

4. The Board reviewed and discussed the 3-year renewal and the charter agreement signed with the DOE. The school's goals and conditions contained in the DOE's renewal report were reviewed and discussed.

5. The Educational Accountability Committee, the Principal, Ms. Newman and Ms. McPartlin led an extensive discussion of the data collection and analysis system and results. Mr. Hatfield also discussed the need to review the budget and fundraising plans to identify opportunities to improve the teacher-student ratio on a sustainable basis. Other key issues discussed included:

   - Ms. Karen Drezner of Leveraging Leaders, the school's professional development consultant and leadership coach, has been engaged to initially provide up to 160 hours of professional development for FLI school leaders and teachers. Ms. Drezner reported on FLI's progress since she first visited the school. She indicated that the school has undergone major positive changes. She observed that the work done thus far provides a great foundation and that plans and systems are in place to help make FLI great. Currently, she is working with leaders on classroom observations and executing their Leader Learning Plans. They will also visit other high-performing schools.

- Ms. Newman and Ms. McPartlin continue a regular program of formal and informal teacher observations and coaching.

- Additional assessments include: comprehensive assessment (mock state test) is planned in February; regular ongoing shorter assessments continue on a bi-weekly testing schedule and include selected questions tied to Common Core Curriculum rubrics.

- Teachers are meeting every week with their professional learning teams and consultants to review testing results and key learning points tied to Common Core Curriculum and create action plans and strategies, including small group and individualized instruction.

- Mr. Colon reported that FLI was now being touted as a turnaround school and that he had been asked to meet with school leaders of struggling schools to share his advice on how to implement a successful turnaround.

- Other support for students discussed include:

  - Use of Study Island and Success Maker for additional support tied to curriculum.

  - After-school tutoring with classroom and other teachers continues for students in need of additional assistance.

6. The Board discussed the monthly dashboard, including enrollment, discipline and behavior plans and other factors.

7. Mr. Colon provided an update on the school's recruiting efforts and strategy for the 2013-14 school year.

8. Ms. Williams and the Board discussed additional ways to engage parents, including more frequent meetings and events designed for parents, ways to utilize and improve the website for parents and other actions in concert with the Parent Involvement Committee to be determined with the help of Ms. Williams and the PIC leadership.

9. Mr. Hutcher reported on the HR/Legal working group's plan for an enhanced process for the school leader's performance review, including interviews with direct reports, input from FLI's consultant and classroom visits.

10. The Board moved to Executive Session at 7:35 p.m. to discuss certain personnel matters. Mr. Hutcher, Ms. Brown, Mr. Colon, Ms. Thompson, Ms. Wicks, and Ms. Deak Jaros were present during Executive Session.

11. The Board meeting adjourned at 7:55 p.m.

12. The next Board meeting is expected to occur on Thursday, February 21, 2013 at 5:30 p.m. at PIMCO.

Respectfully submitted,

Suzanne Thompson

Suzanne Thompson, Secretary