

MINUTES OF THE BOARD OF TRUSTEES OF
FUTURE LEADERS INSTITUTE CHARTER SCHOOL
NOVEMBER 17, 2011
APPROVED BY THE BOARD ON DECEMBER 19, 2011

Members present: Suzanne Thompson, Joan Wicks, Melody Rollins, Andy Hatcher, Jay Hatfield, Marc Sulam, Natalie Deak Jaros, Katherine Brown and Izzy Colon.

Also present (via teleconference): Dirk Tillotson, Executive Director of the New York Charter School Incubator

The Board meeting began at 5:30 p.m. at PIMCO and was called to order by Suzanne Thompson.

1. *The minutes of the October 24, 2011 Board Meeting were unanimously approved.*
2. Izzy Colon provided an overview of the New York City Department of Education's visit to the school, which took place on November 14, 2011. Mr. Colon summarized both the positive aspects of the school noted by the DoE, as well as the DoE's recommendations for improvement. Mr. Colon reported that that DoE team had indicated to him that the school is now under control and is moving in the right direction, and that now there is an urgent need to focus on increasing academic rigor. Mr. Tillotson indicated that his position was similar to that of the DoE's regarding the positive changes to the school and the need to focus on maintaining consistent academic rigor. Mr. Colon and the Board discussed the school leadership team's plan a) to address the DoE's recommendations and b) to convey the urgent need for action to the faculty. The Board, Mr. Tillotson and Mr. Colon discussed the status of the dashboard for reporting key metrics regarding the school to the Board. Mr. Colon and the Board agreed that a basic dashboard providing essential information to the Board will be available as soon as possible and agreed that additional reporting features and metrics would be added to the dashboard over time.
3. Mr. Colon informed the Board that the school received a \$10,000 grant from the Braitmayer Foundation for FLI's girls' empowerment program.
4. Mr. Colon discussed the latest meeting with the Parent Involvement Committee and noted their dedication to the school and high level of engagement. He then provided an update on the current enrollment at FLI, which as of November 17, 2011 is 354 students. The Board and Mr. Tillotson briefly discussed the school's recruitment efforts, including the mailing of a promotional flyer to a targeted list of families provided by Vanguard.
5. The Board discussed the status of the recruitment process and timing for the selection of the Parent Representative to the Board. The qualifications and experience of the several candidates for this position were also discussed.
6. The Board moved to Executive Session at 6:05 p.m. to meet the scheduling needs of various participants. The Executive Session consisted of a discussion of personnel matters, including those observed by the New York Charter School Incubator in its

forthcoming report to the school leadership and the Board. Participants in the Executive Session were Suzanne Thompson, Joan Wicks, Melody Rollins, Andy Hutcher, Jay Hatfield, Marc Sulam, Natalie Deak Jaros, Katherine Brown, Izzy Colon and Dirk Tillotson. The Executive Session ended at 7:10 p.m. and was immediately followed by the next part of the open portion of the Board meeting.

7. The 2011-2012 budget was discussed. The Board discussed the enrollment shortfall and its effect on the budget, as well as the actions recommended by the Finance Committee in each of the phases of its three-phase approach to the revenue shortfall. Based on the number of items requiring immediate follow up, the Board determined that a Board meeting in December was necessary. The Board decided to coordinate the time and location of the next Board meeting via email.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,



Katherine Brown, Secretary