

I. SCHOOL INFORMATION AND COVER PAGE

Created Thursday, July 18, 2013

Updated Thursday, August 01, 2013

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1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

310300860881 FUTURE LEADERS INST CS

2. CHARTER AUTHORIZER

NYCDOE-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

NYC CSD 3

4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
134 West 122nd Street New York, NY 10027	212-678-2868	212-866-2367	info@futureleadersinstitute.org

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Contact Name	Ismael Colon
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Title	Principal
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Emergency Phone Number (###-###-####)	917-838-6227

5. SCHOOL WEB ADDRESS (URL)

www.futureleadersinstitute.org

6. DATE OF INITIAL CHARTER

2005-03-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2005-07-01 00:00:00

8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2012-13 (as reported on BEDS Day)

(as reported on BEDS Day)

9. GRADES SERVED IN SCHOOL YEAR 2012-13

Check all that apply

 K

 1

 2

 3

 4

 5

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 7

 8**10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes/No	Name of CMO/EMO
No	

11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2013-14.

	Physical Address	Phone Number	District/C SD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	134 West 122nd Street New York, NY 10027	212-678-2868	CSD 3	K-8	Yes	DOE space
Site 2						
Site 3						

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Ismael Colon	212-678-2868	917-838-6227	icolon@futureleadersinstitute.org
Operational Leader	Jahdiya Griffin	212-678-2868	347-401-7487	jgriffin@futureleadersinstitute.org
Compliance Contact	Jahdiya Griffin	212-678-2868	347-401-7487	jgriffin@futureleadersinstitute.org
Complaint Contact	Ismael Colon	212-678-2868	917-838-6227	icolon@futureleadersinstitute.org

13. Are the School sites co-located?

Yes

13a. Please list the terms of your current co-location.

	Date School will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)	Not Applicable	No		No		Yes
Site 2						
Site 3						

14. Were there any revisions to the school's charter during the 2012-2013 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

Yes


15. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Maximum Approved Enrollment	NYCDOE agreed to increase the maximum enrollment to 390 for the 2012-2013 school year, with the agreement that a formal charter revision request to increase the maximum enrollment to 430 would be submitted for the 2013-2014 school year.	5/16/13	Not Applicable.
2				
3				
4				
5				

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees

Thank you.

Signature Page for President of Board of Trustees

Created Friday, July 26, 2013

Updated Thursday, August 01, 2013

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16. My signature below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

- Yes
-

Signature, Board President

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, positioned below the text 'Signature, Board President'.

Thank you.

Appendix A: Progress Toward Goals

Created Friday, July 19, 2013

Updated Thursday, August 01, 2013

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1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://reportcards.nysed.gov/files/2011-12/RC-2012-310300860881.pdf>

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the Progress Toward Charter Goals are based on student performance data that the school will not have access to by August 1, 2013 (e.g., the NYS Assessment results), please list goals and explain this in the "Progress Towards Attainment" column. This information can be updated for Appendix A when available but no later than November 1, 2013. Board of Regents-authorized charter schools that opened for instruction in the fall of 2012 or that were renewed in 2012-13 will be held to the same charter-specific academic goals. Board of Regents-authorized charter schools will also be held accountable to Student Performance Benchmark 1 of the Performance Framework.

2012-13 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	Each year, the school will earn a score sufficient to place in the 75th percentile of all schools on the "Performance" section of the citywide Progress Report	2012-2013 NYCDOE Progress Report: Comparison to Peer Schools	Our placement in the ranking of similar schools cannot yet be determined as the 2012-2013 NYC DOE Progress Reports have not been released as of yet. This information will be included in the November 1st Update to the Annual Report.	Not Applicable
Academic Goal 2	Each year, 75 percent of 3rd-8th graders will perform at or above Level 3 on the New York State ELA examination.	NYS ELA exam scores	The 2013 ELA exam scores have not yet been released. This information will be included in the November 1st Update to the Annual Report.	Not Applicable
Academic Goal 3	Each year, 75 percent of 3rd-8th graders will perform at or above Level 3 on the New York State	NYS Math exam scores	The 2013 Math exam scores have not yet been released. This information will be included in the	Not Applicable

	Mathematics examination.		November 1st Update to the Annual Report.	
Academic Goal 4	Each year, 75 percent of 4th and 8th graders will perform at or above Level 3 on the New York State Science examination.	NYS Science exam scores	The 2013 Science exam scores have not yet been released. This information will be included in the November 1st Update to the Annual Report.	Not Applicable
Academic Goal 5	Each year, 75 percent of 3rd-8th graders will perform at or above Level 3 on the New York State Social Studies examination.	NYS Social Studies exam scores	Not Applicable. NYS is no longer administering this exam.	Not Applicable
Academic Goal 6	Each year, the school will be deemed "In Good Standing."	NYSED determination	School standings have not yet been released by NYSED. This information will be included in the November 1st Update to the Annual Report.	Not Applicable
Academic Goal 7	Diagnostic Reading Assessments (DRA) are used in all grades at FLI. The goal is that each year 85% of students in grades K-3 will score at or above grade level on these end-of-year assessments.	DRA scores	Not Applicable. FLI did not administer the DRA diagnostic tests. To drive Reading Instruction and measure student gains, the school used the Fountas & Pinnell Guided Reading System.	Not Applicable
Academic Goal 8	Each year, 75% of the students in grades K-2 will earn scores in reading, writing, and mathematics at or above expectation as measured by the Children's Progress of Academic Achievement	Children's Progress Academic Achievement assessment scores	Not Applicable. FLI did not administer the Children's Progress Assessment. To measure student gains, the school used the Ready New York CCLS assessments.	Not Applicable

2a1. Do have more academic goals to add?

Yes

2012-13 Progress Toward Attainment of Academic Goals

Academic Student Performance Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 9	FLI Charter School will employ a full-time High School Placement Coordinator to ensure that graduates attend excellent high schools. FLI Charter School's goal will be that 100% of its eighth-graders attend high schools that graduate at least 75% of their students.	Student transfer records.	This goal has been met. 100% of our 8th graders will be attending high schools with a graduation rate over 75%.
Academic Goal 10	For year 2 through 5 of the charter, grade-level cohort of the same students (i.e. students who are in the school for two years in a row) will reduce the gap between the percent at or above Level 3 on the previous year's State ELA exam	NYS ELA exam scores	The 2013 ELA exam scores have not yet been released. This information will be included in the November 1st Update to the Annual Report.

	and 90 percent at or above Level 3 on the current year's State ELA exam. If the number of students scoring above proficiency in a grade level cohort exceeded 90 percent on the previous year's ELA exam, the school is expected to demonstrate growth (from proficient to advanced) in the current year.			
Academic Goal 11	For year 2 through 5 of the proposed charter, grade-level cohort of the same students (i.e. students who are in the school for two years in a row) will reduce the gap between the percent at or above Level 3 on the previous year's State Math exam and 90 percent at or above Level 3 on the current year's State Math exam. If the number of students scoring above proficiency in a grade level cohort exceeded 90 percent on the previous year's Math exam, the school is expected to demonstrate growth (from proficient to advanced) in the current year.	NYS Math exam scores	The 2013 Math exam scores have not yet been released. This information will be included in the November 1st Update to the Annual Report.	Not Applicable
Academic Goal 12	Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of grades, exceed the average performance of students in the same grades of Community District 3.	NYS ELA exam scores	The 2013 ELA exam scores have not yet been released. This information will be included in the November 1st Update to the Annual Report.	Not Applicable
Academic Goal 13	Each year, the percent of students performing at or above Level 3 on the State Math exam in each tested grade will, in the majority of grades, exceed the average performance of students in the same grades of Community District 3.	NYS Math exam scores	The 2013 Math exam scores have not yet been released. This information will be included in the November 1st Update to the Annual Report.	Not Applicable
Academic Goal 14	Each year the school will receive a 'B' or higher on the Student Progress section of the NYCDOE Progress Report.	NYCDOE Progress Report	The 2012-2013 NYC DOE Progress Reports have not been released as of yet. This information will be included in the November 1st Update to the Annual Report.	Not Applicable

Academic Goal 15

Academic Goal 16

2a2. Do have more academic goals to add?

No

2b. ORGANIZATIONAL GOALS

2012-13 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	Each year, the school will have an average daily student attendance rate of at least 95 percent. This will be measured by school reported data, from our internal attendance tracking system, on the annual report submitted August 1st.	Attendance records.	This goal has been met. Average daily attendance for the 2012-2013 school year was 95.3%	
Org Goal 2	Each year, 95 percent of all students enrolled during the course of the year will return the following September.	ATS records	This goal has not been met. Of all students who enrolled in 2011-2012, 71% returned for the 2012-2013 school year.	<p>To increase student retention rates, FLI is paying close attention to the results of the parent and student surveys so that some of the issues causing a lower retention rate can be addressed.</p> <p>Given, however, that the low retention rate is most directly attributed to the school's failing grade on the 2010-2011 NYC Progress Report, we implemented many school improvement strategies to raise the school's Grade to a "B" in 2011-2012. Therefore, we feel that the number of students leaving FLI for other schools will be greatly reduced.</p>
Org Goal 3	Each year, the school will comply with all applicable laws, rules, regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the Federal Individuals with Disabilities Education Act, and Federal Family Educational Rights and Privacy Act.	School records	This goal has been met. The school has complied with all laws, rules, and regulations.	
Org Goal 4	Each year, the percent of the student body referred for disciplinary infractions will be fewer than 20 percent.	School records	This goal has been met.	
Org Goal 5	Each year, 80 percent of board members will attend more than 50 percent of regularly scheduled meetings.	Board attendance records	This goal has been met.	

2b.1 Do you have more organizational goals to add?

Yes

2012-13 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 6	Each year, 80 percent of board members and all senior administrators will participate in at least two workshops sponsored by charter authorizer or other accredited professional organizations.	School records	This goal has been met. All school leaders and most Trustees participated in at least two workshops by accredited professional organizations.	
Org Goal 7	Each year, student enrollment will be within 15% of full enrollment as defined in the school's contract. This will be maintained on an ongoing basis and monitored bi-monthly.	ATS records	This goal has been met. FLL's enrollment in the 12-13 school year was consistently within 15% of our target enrollment.	
Org Goal 8	Each year, parents will express satisfaction with the school's program, based on the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met its goal is 50% or more of the parents participate in the survey.	NYCDOE Learning Environment Surveys	The results of the NYCDOE Learning Environment Survey have not yet been released. This information will be provided in the Annual Report Update.	Not Applicable
Org Goal 9	Each year, teachers will express satisfaction with school leadership and professional development opportunities as determined by the teacher section of the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met this goal if 75% or more of the teachers participate in the survey.	NYC DOE Learning Environment Surveys	The results of the NYCDOE Learning Environment Survey have not yet been released. This information will be provided in the Annual Report Update.	Not Applicable
Org Goal 10	Each year, 75 percent of the full-time teaching staff employed in June will return for the following September.	Teacher retention rates	This goal has been met. More than 75% of the full time teaching staff are returning for the upcoming school year.	
Org Goal	Each year, students will express satisfaction with the school as	NYCDOE Learning	The results of the NYCDOE Learning Environment Survey have not yet been	Not Applicable

11	determined by the student section of the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met this goal is 75 percent or more of the students enrolled participate in this survey.	Environment Surveys	released. This information will be provided in the Annual Report Update.
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Goal
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Goal
13

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14

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Goal
15

2c. FINANCIAL GOALS

2012-13 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Financial Goal 1	Upon completion of the school's first year of operation and every year thereafter, the school will undergo and independent financial audit that will result in an unqualified opinion and no major findings.	Independent Financial Audits	The FY13 Independent Financial Audit in not yet complete. However, we anticipate that we will receive a clean audit with no major findings as we have in all past fiscal years.	Not Applicable.
Financial Goal 2	Each year, the school will operate on a balanced budget and maintain a stable cash flow.	Financial records	This goal has been met.	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

Appendix B: Total Expenditures and Administrative Expenditures Per Child

Future Leaders Institute Charter School

Total Number of Enrolled Students (FTE): 368.000

	Total Expenditures	Administrative Expenditures
Total :	\$ 5,124,022.18	\$ 509,446.13
Expenditures Per Pupil:	\$ 13,923.97	\$ 1,384.36

Appendix E: Disclosure of Financial Interest Form

Created Friday, July 19, 2013

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An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2012-13 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at: <http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/>.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <http://fluidsurveys.com/account/surveys/210748/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.

Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

Created Tuesday, July 23, 2013

Updated Thursday, August 01, 2013

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1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

2. Total Number of Members Joining Board during the 2012-13 school year

0

3. Total Number of Members Departing the Board during the 2012-13 school year

1

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

15

5. How many times did the Board meet during the 2012-13 school year?

11

6. How many times will the Board meet during the 2013-14 school year?

10

Thank you.



Focus Area – D. Appendix H: Enrollment and Retention Efforts

FLI Charter School welcomes all students regardless of home language, learning disability or free and reduced lunch status. While we do not give preference to any demographic group in our lottery other than siblings, we are committed to recruiting students with disabilities, English Language Learners, and students who qualify for free and reduced priced lunch.

As part of our overall recruitment strategy, we purposefully target schools in the neighborhood and surrounding community with a high percentage of special needs students and work directly with social service agencies and community-based organizations that can connect us with families of special needs students. We also publicize the success and breadth of our special education services in all recruitment materials and at information sessions and orientation events. Our efforts to retain these students are focused primarily on the provision of effective services and individualized, differentiated instruction.

To recruit English Language Learners, all of our recruitment and enrollment materials are printed in Spanish as well as English. In addition, for the past two years, FLI has targeted the ELL population by advertising in the *El Diario*, a Spanish language newspaper as well as in Harlem and South Bronx publications which target the large West African immigrant population in District 3 and its surrounding districts. To retain these students, we endeavor to always translate parent notices and other materials into whatever language is needed and utilize translators at school events if needed. Most importantly, we rely on the high quality of the ESL services we provide to ensure that the needs of our English Language Learners are being met.

As we are dedicated to serving students in low-income communities, Harlem and the South Bronx in particular, the majority of our recruitment efforts are targeting students who qualify for free and reduced price lunch.

These strategies will be continued in the coming year.